

JOB DESCRIPTION

JOB TITLE: Primary Class Teacher

GRADE: MPS/UPS

JOB SUMMARY: To carry out the professional duties of a teacher

ACCOUNTABLE TO: Headteacher; Phase Leader (curriculum and pastoral matters)

KEY RELATIONSHIPS: Post holders are expected to interact on a professional level with colleagues in order to promote a mutual understanding of specific curriculum or other whole school matters with the aim of improving teaching and learning across the school.

JOB REF: MAT/22

THE ACADEMIES TRUST

The Diocese of Bristol Academies Trust (DBAT) aspires to transform the educational landscape of the Diocese, working with all church academies (including educationally under-performing academies in disadvantaged socio-economic areas) to accelerate student attainment and contribute to community cohesion – transforming academy performance and students' life chances through excellent leadership.

THE ROLE: Easton CE Academy Primary Class Teacher

To undertake the teaching of the prescribed class of pupils with associated pastoral and administrative duties and general responsibilities in the school as agreed with the Headteacher.

MAIN DUTIES

Pupil Progress

- Identifying clear teaching objectives and specifying how they will be taught and assessed
- Setting appropriate and demanding expectations
- Setting clear targets, building on prior attainment
- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- Mark and monitor pupils' work and set targets for progress
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- Monitoring, Assessment, Recording, Reporting
- Prepare and present informative reports to parents.

Professional Practice

- Identifying SEN or very able pupils
- Provide clear structures for lessons maintaining pace, motivation and challenge
- Make effective use of assessment and ensure coverage of programmes of study
- Ensure effective teaching and best use of available time
- Monitor and intervene to ensure sound learning and discipline
- Use a variety of teaching methods to:
 - match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
 - select appropriate learning resources and develop study skills through library, ICT and other resources;
- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Evaluate their own teaching critically to improve effectiveness
- Prepare and present informative reports to parents
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct

School Ethos and Priorities

- To contribute to the Christian Ethos and work of the school
- Operate at all times within stated policies and practices of the school
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to co-ordinate the management of the school
- Take responsibility for their own professional development and duties in relation to school policies and practices
- Liaise effectively with parents and governors

GENERIC DUTIES AND RESPONSIBILITIES

To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition the post is subject to compliance with:

- School policies and guidelines on the curriculum and school organisation
- Diocese of Bristol Academy Trust policies
- The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of employment
- Common core of skills and knowledge of the children's workforce.

The post holder may be responsible for the supervision of the work of Teaching Assistants relevant to his/her responsibilities.

SPECIAL NOTES AND CONDITIONS

All staff of Easton Church of England Academy should:

1. Promote and support the distinctive Christian character of the School as demonstrated through its ethos and worship, service to the community, promotion of spiritual and moral values and its commitment to the local and wider community.
2. Understand the concept of in loco parentis and be concerned for the development and well-being of each student as a whole person through pastoral, spiritual and moral leadership.
3. Contribute to the whole professional life of the School which has successful teaching and learning as its core purpose supported by all staff contributing to DBAT's commitment to each student gaining meaningful enriching experiences.
4. Work in compliance with the Code of Conduct and policies of the Trust, having regard to safeguarding, equal opportunities and inclusion at all times.
5. Adhere to safe working practices in premises/work areas for which you are responsible. These are defined in the Trust's Health & Safety Policy and codes of practice.
6. Provide a professional and positive role model in terms of personal presentation, timekeeping and behaviour.

GENERAL NOTES

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from the Headteacher to undertake work of a similar level not specified in this job description.

This job description is current at the date shown, but in consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

SELECTION CRITERIA

To enable us to shortlist in a fair and unbiased way it is vital that you provide us with sufficient information to demonstrate how you meet or exceed the criteria outlined in the Person Specification.

The Diocese of Bristol Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a robust vetting process including an enhanced DBS check.

Date of Job Description: May 2021