



Orchard Primary School Job Description: LSA Grade 5

General Description of the post	To be an effective professional who demonstrates secure curriculum knowledge, takes responsibility for their own Professional Development and helps to support positive pupil progress.
Job purpose	To work under the direct supervision of a teacher to provide support for teaching and learning and associated activities in accordance with school policies/procedures. This may include providing general support for whole class learning activities, or supporting individuals or small groups of pupils.
To whom the post-holder reports to	The post-holder is responsible to the Headteacher in all matters plus the relevant member of the school leadership group in respect of curriculum and pastoral matters
Duties and responsibilities specific to the post	<p>To provide agreed support to the teacher in the delivery of planned whole class learning activities.</p> <p>To work under the direct supervision of a teacher to carry out planned learning activities with small groups or individual pupils, providing feedback on their engagement in activities and their achievement of the desired learning objectives.</p> <p>To help prepare, monitor and maintain a safe and secure learning environment in line with the teacher's lesson plans.</p> <p>To observe and feed back to the teacher on pupil performance and behaviour, taking action as appropriate in line with relevant school policies.</p> <p>To support the physical, intellectual, emotional and social development of the child, including contributing ideas and suggestions to support planning, to meet his/her development needs.</p> <p>To interact with and respond positively to children, young people and adults.</p> <p>To develop positive relationships with colleagues, providing consistent and effective support and working constructively as a member of the school staff team.</p> <p>To support pupils to improve their numeracy and literacy skills through focussed learning activities and more generally across the curriculum.</p> <p>To prepare and utilise ICT resources to support pupils learning.</p> <p>To prepare and support the use of learning materials and create visual displays, in accordance with the requirements of the teacher, in order to facilitate the child's learning.</p> <p>To provide care and encouragement to children and young people with disabilities or special educational needs, supporting them to participate in activities and liaising, if required, with parents / carers / other professionals as appropriate.</p> <p>To encourage participation in structured and unstructured learning activities, including playtimes and lunchtimes.</p> <p>Optional extra responsibilities not affecting the grade of the post:</p> <p>To provide toileting support to pupils as necessary.</p> <p>To support, as appropriate, in instances where pupils are unwell whilst at the school.</p>