



Job Description: 1:1 Learning Support Assistant (Fixed Term)

School: Heygreen Primary School

Position: Learning Support Assistant – 1:1 (Fixed Term)

Contract: Fixed Term (linked to pupil funding) – Term Time Only

Start Date: September 2025

Hours: Monday–Friday, 8:30am–3:30pm

Salary: Grade 2, SCP 3–5

Responsible to: Class Teacher / SENCO / Senior Leadership Team

Main Purpose of the Role

To provide 1:1 support for a named pupil with specific needs, ensuring they can access learning, develop independence, and thrive in an inclusive school environment.

Key Responsibilities

- Support a named pupil with learning activities in class and small groups
- Implement strategies and interventions in line with their individual support plan or EHCP
- Promote the pupil's independence, confidence and emotional wellbeing
- Support with transitions, routines and managing behaviour as required
- Liaise with the class teacher, SENCO and parents to monitor progress
- Prepare appropriate resources to meet the pupil's needs
- Supervise the pupil during break and lunchtime if required
- Maintain records of support and observations for review meetings



- Follow safeguarding and behaviour policies at all times
 - Attend relevant training and meetings to support your role
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Person Specification: 1:1 Learning Support Assistant (Fixed Term)

Essential Criteria

- Experience working with or supporting children in a school or nursery setting
- A nurturing and patient approach, especially when supporting pupils with SEND
- Good understanding of safeguarding and confidentiality in schools
- Able to follow guidance from teachers and SENCO, and work independently
- Strong communication and interpersonal skills
- A team player with a positive and flexible attitude
- Basic IT and organisational skills
- GCSEs (or equivalent) in English and Maths

Desirable Criteria

- Experience working with children on a 1:1 basis or with EHCPs
- Knowledge of specific strategies for SEND or social/emotional needs
- Level 2 or 3 qualification in Supporting Teaching and Learning (or equivalent)



- Experience with intervention programmes or behaviour support techniques
- First Aid and/or safeguarding training