

## Hotwells Primary School

### 1:1 SEND & Class Learning Support Assistant

#### Person Specification

<b>Job Title:</b>	1:1 SEND and Class Learning Support Assistant
<b>Reporting To:</b>	Head Teacher
<b>Hours of Work:</b>	88:30am to 3:30pm (32.5 hours), 5 days per week Fixed Term until 31st August 2025, in the first instance pending a staffing review and review of the support requirements of the child.
<b>Working Pattern:</b>	Term time only plus Inset days
<b>Salary:</b>	HOT/SWP 8-11 (actual salary £19,878.79 - £20,855.44)
<b>Start Date:</b>	06 January 2025

#### Person Specification

We are looking for a dynamic and energetic individual to join our brilliant team of staff and children at Hotwells Primary School. We are a school situated in a historic corner of Bristol and pride ourselves on our broad and balanced curriculum, our love of the arts and warm and nurturing community. We are also delighted to be part of Cathedral Schools Trust and embrace the opportunity to work collaboratively with other Trust schools.

The post holder's main responsibilities will be to provide learning support for an individual Y4 child with ASD under the general direction of the line manager in the classroom and to support the child during lunchtime and breaktimes.

#### Methods of Assessment

- A Application Form
- I Interview
- O Observation
- R References

Key Criteria	Essential	Desirable	Assessed By
<b>Qualifications and Experience</b>	Evidence of relevant Professional Development	Level 3 or equivalent childcare	A
	Experience with primary age children	Other relevant qualifications (e.g. Foundation Degree in Education)	A
	Experience of working with children who have additional needs, particularly ASD	National Vocational Qualifications in Supporting Teaching and Learning	A
	Team Teach/Positive Handling trained or willing to undergo training	Experience setting targets, monitoring and supporting implementation of EHCPs and Individual Pupil Plans	A
		First Aid qualifications	A
		Minimum of 3 year experience in a childcare setting, within the last 5 years	A

Key Criteria	Essential	Desirable	Assessed By
<b>Knowledge</b>	Knowledge and understanding of the requirements of the National Curriculum	Knowledge and understanding of the Primary curriculum	A, I, O
	Knowledge of how ICT is used to support pupils' learning and ability to use ICT effectively in a classroom setting	Knowledge and understanding of current research into effective learning strategies, educational trends and issues	I, O
	Knowledge and understanding of the implications of equal opportunities, multicultural education and inclusion		I

	Knowledge and understanding of safeguarding and child protection legislation and guidance		A, I
--	---	--	------

Key Criteria	Essential	Desirable	Assessed By
<b>Skill and Abilities</b>	Ability to contribute to planning and preparation of lessons and teaching materials	Understanding of assessment tracking systems	I, R
	Ability to contribute to assessment and monitoring of pupil progress	High level ICT skills	I, O
	Ability to form positive, warm relationships with pupils		I, R
	Ability to prioritise and manage time and workload		A, I, R
	Ability to work as part of a team		A, I
	Ability to work with individual children or groups of children unsupervised by the class teacher		A, I
	Ability to communicate with a wide range of audiences, including parents, colleagues and others		A, I
	Ability to be creative, innovative and tenacious		A, I, O
	Clear and courteous communication skills		A

Key Criteria	Essential	Desirable	Assessed By
<b>Personal Attributes</b>	Passionate approach to teaching and learning		A, I
	Commitment to the ethos and		A

	values of Hotwells Primary School		
	A Caring nature		O, R
	Ability to inspire learners. Desire to provide the best possible education to all learners		A, O
	Ability to enthuse and motivate others		A, R
	Positive approach to change and development		A
	Flexibility and adaptability		A, R
	Strong commitment to personal CPD		A, R
	Professional approach		A, I, O
	Innovative, creative and willing to take appropriate risks		A, I
	Able to inspire confidence in pupils, parents, carers and colleagues		A, I, R

Key Criteria	Essential	Desirable	Assessed By
<b>Safeguarding</b>	Evidence of suitability to work with children (enhanced DBS check)		R
	Evidence of commitment to the safeguarding, health and welfare of children		A

---

*We are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff and volunteers to share this commitment. All posts at Cathedral Schools Trust are subject to pre-employment checks including, but not limited to, initial and periodic enhanced level checks with the Disclosure and Barring Service.*

---

