



St Joseph's Catholic Primary School  
Regents Gate  
Long Causeway  
Exmouth  
Devon  
EX8 1TA

Headteacher: Mr J Willcox

Tel: 01395 264875

## **1:1 TEACHING ASSISTANT VACANCY Part Time, Fixed Term Position (to 31/08/2026) – 18 hours**

The Head Teacher of St Joseph's Catholic Primary School, Exmouth is seeking to appoint a positive, kind and inspiring Meal Time Assistant. Here at St Joseph's we are keen to accommodate the best candidates who will make a positive impact on our school and standards. Applicants with experience are encouraged to apply.

### **We offer:**

- A welcoming school with a strong Catholic ethos
- Children who are polite, happy and motivated to learn
- A supportive staff team who genuinely want the best for our pupils
- A commitment to your own professional development
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### **The successful candidate will:**

- Be happy to support the Catholic ethos of our school
- Be committed to creating challenge, excitement, creativity and independence in learning
- Be dedicated to raising standards and be a good role model
- Have excellent organisational and communication skills
- Be dynamic, resilient and hard working with a positive nature
- Be able to work as part of a team and establish positive relationships with pupils, parents, governors and staff
- Have a reflective and evaluative approach to their practice

**Required:** As soon as possible  
**Salary:** Scale C (24,796 FTE salary per annum) or £12.85 per hour  
**Contract:** Part Time – 18 hours (either 5 mornings or 3 days a week)  
38 weeks per year - Fixed Term Contract (to 31.08.2026)

Visits to the school are encouraged. To arrange a visit, please contact Nikita Brown, Senior Administrator by email at [senioradmin@stjo.uk](mailto:senioradmin@stjo.uk) or contact the school on 01395 264875.

***We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An enhanced DBS Disclosure is required for this post.***

**Closing date: 8<sup>th</sup> March 2026 at midnight.** Please send applications to Nikita Brown, Senior Administrator at [senioradmin@stjo.uk](mailto:senioradmin@stjo.uk)

***(However we will be reviewing applications as they arrive and will look to interview and appoint as soon as possible, so please do not delay in making your application)***

**Shortlisted candidates will be notified by email**