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| **Teaching Assistant to work 1:1 with a pupil** | | **ESSENTIAL** | | | **DESIRABLE** | | **HOW MEASURED** | | | | |
| **EXPERIENCE** | | Working in a busy environment.  Excellent Communication skills at all levels.  Experience of working with SEN pupils. | | | Working in a primary school environment. Word Processing/IT skills would be an advantage. | | Application Form and Interview | | | | |
| **EDUCATION, TRAINING AND**  **QUALIFICATIONS** | | GCSE maths and English grade C or above | | | Prepared to do some further training.  Recognised TA L2 Qualification. | | Application Form/Interview/Certificates | | | | |
| **SKILLS AND**  **KNOWLEDGE** | | Good organisational, written and verbal skills.  Ability to maintain necessary level of confidentiality. | | |  | | Application Form/Interview | | | | |
| **PERSONAL QUALITIES** | | Work as part of a team.  Able to motivate.  Patient and calm | | | Use initiative | | Application form and interview | | | | |
| **WORKING ARRANGEMENTS** | | Need a flexible and creative approach | | |  | | Application form and interview | | | | |
| The post is subject to:   * Disclosure of convictions under the Rehabilitation of Offenders (Exemption) Act 1974 **Yes □ No □** * Political restriction **Yes □ No□** * The ability to speak fluent English under the Immigration Act 2016 **Yes □ No □** | | | | | | | | | | | | |
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| Employee:  (signed) |  | | (print) |  | | Date: | |  | |  | | |
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| Manager: (signed) |  | | (print) |  | | Date: | | |  | |  | |
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