Westwood First School,
Westwood Road, Leek, Staffs, ST13 8DL
Tel: 01538 714990
Email: wfs.office@ttlt.org.uk
Website: http://wfs.ttlt.org.uk/

Headteacher: Mrs A. Johnson

Dear Applicant,

1:1 Teaching Assistant

Position:	1:1 Teaching Assistant for a SEN child
Start Date:	January 2027
Contract Type:	Term time – temporary 2 terms
Hours:	32.5 hours per week
Pay:	Grade 3, Scale point 5, £13.70p/h (£26,427 per annum full time equivalent)
Location:	Westwood First School

Supporting a child with Special Educational Needs is a rewarding and vital role that can make a lasting difference to a child's educational journey. We are seeking a caring, patient and dedicated 1:1 Teaching Assistant to join our team and provide personalised support for a pupil with additional needs. Working closely with the class teacher, SENDCO and external professionals, you will help the child access learning, develop confidence, build positive relationships and achieve their full potential within a nurturing and inclusive school environment. We are a large First School in the Staffordshire Moorlands with 240 pupils on roll (Rec-Y4). Graded as a Good school in September 2023, we are committed to ensuring that all children become confident, independent individuals who have a thirst for learning and achievement, compassion and understanding for others, and the courage to stand up for what is right. We are a Rights Respecting School and everything we do is based on the principles of equality, dignity and respect. We ensure that children's talents are nurtured and they are able to thrive so that they have the best chance to lead happy, healthy lives and to be responsible, active citizens.

The successful candidate will be a positive and adaptable individual who is passionate about supporting children with SEND. You will have strong communication and interpersonal skills, be able to build trusting relationships with pupils and families, and demonstrate patience, empathy and resilience. Experience of supporting children with additional learning, communication, social, emotional or behavioural needs would be desirable, although training and support will be provided. In return, we offer a welcoming and supportive team, opportunities for professional development, and the chance to play a key role in helping a child thrive both academically and personally.

Key Responsibilities:

- Provide 1:1 support to a pupil with SEND in the classroom and/or therapeutic spaces around the school.
- Support the implementation of personalised learning and intervention programmes.
- Encourage independence, confidence and positive social interaction.
- Supporting the child who may at times become dysregulated or overwhelmed, using a calm, patient and consistent approach to help them feel safe, regulate their emotions and re-engage with learning and social activities.

- Work collaboratively with teaching staff, the SENDCO, parents/carers and external agencies.
- Monitor and record progress, contributing to reviews and support plans.
- Promote the school's commitment to safeguarding, inclusion and pupil wellbeing.

This post is subject to an enhanced DBS check, satisfactory references and all relevant pre-employment checks in line with Keeping Children Safe in Education guidance.

For a full job description, please see the document attached to this vacancy advert.

Shortlisting will take place on **Monday 7th December 2026,** and interviews will take place on **Friday 11th December 2026.**

Visits to the school are welcomed.

Closing date for applications is **Friday 4th December 2026 at 4pm**.

Complete the application form, no CV's will be accepted. Please also see the Guidance Notes for Candidates and the Equality and Diversity Monitoring Form.

To apply, please return your recruitment pack by email to:

https://wfs.ttlt.org.uk

Westwood First School, as part of the Talentum Learning Trust, is an equal opportunities employer committed to safeguarding and promoting the welfare of children and we are fully committed to safer recruitment practice. Pre-employment checks will always be undertaken and requested before the appointment is confirmed. All prospective employees are subjected to enhanced DBS disclosure under the Rehabilitation of Offenders Act 1974. A social media check will also be conducted for the successful candidate only. We are an equal opportunities employer.

Yours sincerely,



Mrs A. Johnson

Mandatory paragraph:
The Trust is an equal opportunities employer committed to safeguarding and promoting the welfare of children and these positions are subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974.