



Victoria Road site
Victoria Road, Burton upon Trent,
Staffordshire. DE14 2LU

Orchard site
Belvoir Road, Burton upon Trent,
Staffordshire. DE13 0RA

Head Teacher: Mr Lee Smith
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Victoria Community School



@VictoriaCommun1

June 2024

Dear Applicant,

ONE TO ONE TEACHING ASSISTANTS
MULTIPLE PART-TIME & FULL-TIME POSTS
Term time only
Grade 3 £23,114 pa (pro rata)

Thank you for your interest in our posts as a One to One Teaching Assistant working with pupils within a range of year groups. Contracts are fixed term until the child leaves the school. All posts are to start in September 2024. Please find enclosed a job description, person specification and application form.

Our school has two sites- our Victoria Road site for Nursery to Year 3 pupils and our Orchard site for Years 4 to Year 6 plus our specialist Speech and Language Centre. Our school serves a predominantly ethnic community where over 90% of our pupils speak English as an additional language.

Applicants should be qualified to NVQ Level 2 Teaching Assistant (or relevant equivalent). Experience of previous employment working with children with special educational needs or Key Stage 1/Key Stage 2 (post dependent) is preferred but not essential. Your application form should outline the experience you have working with children and any strengths and skills you feel you could offer the school.

Please note that completed applications should be returned to school by 9am on Friday 19th July 2024 by email to office@victoria.staffs.sch.uk. Interview dates are to be confirmed and applications will be considered at the point of admission.

We look forward to hearing from you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Smith'.

Mr L Smith
Headteacher

Where everyone is important