



Crigglestone St James CE Primary Academy

JOB DESCRIPTION: MPS TEACHER

Responsibility areas: to teach full time, work alongside a team of colleagues to develop provision and undertake any additional tasks required by the leadership team. This may include leadership responsibilities relating to areas/aspects of school and leading groups of staff/children.

Key Purpose: to ensure that the children make progress both academically and socially: maintaining highest expectations of behaviour, attitude to learning and conduct and supporting the development of the academy in its wider role.

Specific Duties

- Teach the children in line with the National Curriculum and academy requirements.
- Provide long, medium and short term curriculum plans in line with academy policies – as required.
- Plan the effective use of teaching resources, including other adults in the classroom.
- Review and assess own teaching to improve own performance and maintain successful pupil outcomes.
- Differentiating resources and equipment so lessons can be accessed by all pupils.
- Monitoring pupils' classwork and homework, providing feedback and setting informed targets.
- Evaluate pupil achievement through ongoing assessments, pupil tracking and record keeping and discuss/feedback information with/to colleagues, including the Headteacher.
- Use assessments and data to inform planning.
- With SLT, set challenging targets for individual pupils. Be committed to the academy's target setting and monitoring systems for pupil progress.
- Report to parents through informal feedback, parents' evenings and written reports in line with academy policy – as required.
- Manage an effective working environment in the classroom, with regard to health and safety issues.
- Maintain a stimulating, productive classroom learning environment that promotes and celebrates learning in line with academy policies.
- With support from the SENDCo write and regularly review Learner profiles for children with SEN – as required. Liaise with parents, staff in school and outside agencies - where necessary.
- Promote and sustain learning and teaching through the transition arrangements between year groups and/ or key stages, as appropriate.
- Understand and use the school's safeguarding procedures and actively promoting pupils' wellbeing and safety.
- Promote the academy positively in the wider community.
- Other than MPS1 take on board aspects of leadership under the request of senior leadership.
- Actively support school activities where required, including attending educational trips, extra-curricular activities and parents' evenings, which may require some out-of-hours availability.
- Work as part of a team to evaluate and develop pupils' learning needs.
- Use the school's behaviour policy to ensure effective classroom management

Responsibilities

- Keep up to date with relevant curriculum developments.
- Organise and monitor curriculum resources.
- Attend relevant INSET and liaise with outside professionals.
- Undertake relevant CPD
- Work alongside colleagues.
- Display commitment to the ethos and success of the school.

This job description may be amended at any time after discussion with the Headteacher and will be reviewed annually.



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PERSONNEL SPECIFICATION: MPS TEACHER

ATTRIBUTES	ESSENTIAL	DESIRABLE
Relevant Experience	<ul style="list-style-type: none"> • Experience of teaching in the primary setting • Involvement in the full life of the school 	<ul style="list-style-type: none"> • Experience of delivering extra-curricular activities • Involvement with parents as partners • Experience of working with SEN children
Qualifications and Training	<ul style="list-style-type: none"> • Teaching Qualification, including QTS • Degree • Primary Training • Understanding of the National Curriculum • Safeguarding Training 	<ul style="list-style-type: none"> • Additional training relating to assessment systems for the National Curriculum. • An understanding of how to deepen learning and key concepts across the curriculum.
Special Knowledge and Skills	<ul style="list-style-type: none"> • Clear primary philosophy and a sound understanding of the primary curriculum. • Excellent behaviour management skills. • Excellent personal organisation and communication skills. • The ability to work as part of a team. • Excellent planning and organisational skills. • Effective oral and written communication skills. • Awareness of the needs of pupils with SEND. • An understanding of how a pupil's learning is affected by their intellectual, emotional and social development, and the stages of child development. • Ability to use of ICT across the curriculum. • Ability to create a stimulating, well-organised classroom environment • Awareness of safeguarding issues. • Awareness of and ability to use assessment strategies. 	<ul style="list-style-type: none"> • Awareness of inclusion (including SEN and most able learners). • Experience of using a range of assessment strategies to support children's learning. • An understanding of the importance of parental involvement.
Personal Qualities	<ul style="list-style-type: none"> • Be committed to teaching • A proactive approach to team work and be supportive of colleagues. • The ability to form excellent relationships with staff, parents, governors and children. • Have warmth and humour. • Be positive and enthusiastic. • Be able to accommodate to changes in priorities. • Be able to anticipate workload and plan ahead. • Be able to develop effective relationships with parents. • Be able to encourage and enable others to reach their full potential. • Have a desire to contribute to whole school initiatives. • Show commitment to Continued Professional Development. • Have confidence to support our school's Christian character. • Take pride in personal appearance. 	<ul style="list-style-type: none"> • Have self-confidence. • Be able to relate well to other professionals. • Have a flexible approach • Have the ability to co-ordinate a curriculum area.