Barns Green Primary School

Job Description

JOB TITLE:	Class Teacher
GRADE:	TMS
RESPONSIBLE TO :	Headteacher

This appointment is subject to the current conditions of employment of Teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Subject Leaders and other current educational legislation.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.

The Key Tasks are listed under each accountability heading. The same Key Accountability headings have been used as they appear in the National Standards for Headteachers and Subject Leaders. The induction Standards for NQT's have been used to create the key tasks.

A. Strategic Direction and Development

To contribute to the discussion of the school's aims and policies and participate in the implementation of policies, plans, targets and practices.

Key Tasks

A1 take responsibility for implementing school policies and practices.
A2 plan and assess pupil's learning using knowledge of school policies, schemes of work and National Curriculum requirements for the relevant curriculum areas.

B. Teaching and Learning

To secure and sustain effective teaching of the relevant subjects for individuals, groups and classes. Develop the quality of teaching, assess the standards of pupils' achievements and set targets for improvement.

Key Tasks

B1 use school policy and National Curriculum requirements to set clear targets for improvement of pupils' achievement and monitor pupils progress towards those targets.
B2 use appropriate teaching and learning strategies to communicate clear learning objectives and expectations including, where appropriate in relations to: literacy, numeracy and other school targets.
B3 recognise the level that a pupil is achieving and make accurate assessments, independently, against attainment targets, where applicable, and performance levels associated with other tests or qualifications relevant to the subject(s) or phase(s) taught.
B4 plan effectively to ensure that pupils have the opportunity to meet their potential, notwithstanding differences of race and gender, and taking account of the needs of the pupils who are: underachieving, very able, not yet fluent in English; making use of relevant information and specialist help where available.
B5 plan effectively, where applicable, to meet the needs of pupils with Special Educational Needs and, in collaboration with the SENCO, make an appropriate contribution to the preparation, implementation, monitoring and review of Individual Education Plans.
B6 take appropriate account of ethnic and cultural diversity to enrich the curriculum and raise achievement.

C. Managing and Working with People

To lead, manage and work collaboratively with pupils and, as appropriate, with other adults and colleagues.

Key Tasks

C1 secure a good standard of pupil behaviour in the classroom through establishing appropriate rules and high expectations of discipline which pupils respect acting to pre-empt and deal with inappropriate behaviour in the context of the behaviour policy of the school.
C2 where applicable, deploy other adults effectively in the classroom, involving them, where appropriate, in the planning and management of pupils' learning.
C3 work as a member of a team, planning co-operatively, sharing information, ideas and expertise.
C4 liaise effectively with pupils, 'parents/ carers through informative oral and written reports on pupils' progress and achievements, discussing appropriate targets and encouraging them to support their children's learning, behaviour and progress.
C5 take responsibility for own professional development, setting objectives for improvements and take action to keep up-to-date with research and developments in pedagogy and in the subject(s) taught.

D. Deployment of staff and resources

To develop, monitor and control resources within the teaching area.

Key Tasks

D1 organise and maintain a stimulating working environment appropriate for a range of activities.

D2 teach pupils to take responsibility for resources and the environment.

D3 ensure that resources are organised and readily available to promote a purposeful environment for teaching and learning to take place.