

# Hinderton School Class Teacher Job Description

Job Purpose:	Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD) and to support and develop the special needs of our students.
Reporting to:	Deputy Headteachers and Headteacher
Liaising with:	Class teachers
Responsible for (Staff):	Teaching Assistants in Class team, MDA Assistant
Salary:	£22,244 - £37,871 (M1- UPS2) plus SEN allowance of £2,064 Dependent upon experience
Disclosure Level (DBS)	Enhanced

Teaching
<ul style="list-style-type: none"> <li>• to teach a class of 6-9 pupils, planning, implementing and evaluating Personal Learning Plans and delivering a range of high quality teaching and learning experiences that addresses the needs of each pupil and ensures that they make progress to the best of their ability.</li> <li>• to communicate high expectations for pupils and not let disability, disadvantage or challenging behaviour distract them from these high expectations.</li> <li>• to effectively assess pupil progress using the full range of school assessment systems and processes in order to inform the next steps in teaching and learning.</li> <li>• to review the targets set out in the Education Health and Care Plan for each child and produce a comprehensive professional report for the Annual Review process, and to share and undertake the recommendations of any multi-disciplinary reports as appropriate.</li> <li>• to uphold the schools agreed IABA Positive Behaviour policy, and to oversee the accurate recording of behaviours daily on Arbor behaviour monitoring system, to analyse and review behaviours with the class team and then develop implement and</li> </ul>

evaluate agreed individual behaviour plans, liaising with the Deputy Headteachers and Behaviour Lead.

- be familiar with school policies and integrate them into the planned learning opportunities for the pupils.
- liaise with parents/carers on a regular basis, sharing information on pupil progress, behaviour and any concerns arising, this will include regular emails, SMS messages telephone calls and scheduled observations posted on Tapestry.
- to uphold the schools safeguarding policy and practice, ensuring recording is completed in line with agreed practice, and liaising with both class team and the Safeguarding lead.
- promote effective multidisciplinary working with speech and language therapists, physiotherapists, occupational therapists and educational psychologists.
- undertake other duties commensurate with the status and salary of the post that the Headteacher may reasonably direct.

## Planning

- plan a range of relevant and challenging learning activities based on the school's agreed curriculum that builds on prior attainment and ensures pupils progress to the best of their ability.
- write clear and professional daily, weekly and Medium Term Plans within the school's Google Shared Drive with class staff and available for the Leadership Team, to agreed whole school standards and submitted to agreed timescales.
- develop schemes of work, as well as contribute to curriculum, policies and procedures as appropriate.
- plan and teach well-structured and motivating lessons that reflect the abilities and individual needs of the pupils.

## Leading and managing a team

- lead class team meetings and support a team of Teaching Assistants in ongoing professional development and fidelity to school policy.
- communicate with classroom support staff to ensure they are well managed on all aspects of classroom practice and the precise expectations expected of them, supporting their professional development and ensuring everyone is fully briefed regarding pupils' needs, and effectively deployed.
- maintain appropriate records to a professional standard and to provide relevant accurate and up-to-date information on Arbor, supporting TA colleagues to undertake duties under the direction and support of the class teacher .

## Curriculum Provision

- to act as subject leader for nominated curriculum subjects/areas, reviewing policy and practice and sharing developments with colleagues, maintaining, monitoring, and updating a subject development plan and reporting on this plan to the Leadership team and Governing Board. *(Teachers who have completed QTS are given a curriculum area to lead)*

## Professional Development

- keep up to date with current educational research and development, subject-knowledge and to be self-motivated to read widely around the subject of autism education and pedagogy.
- embrace opportunities for professional development to enhance teaching and pupils' learning, and in particular to keep well informed of best practice in the field of autism, and share outcomes with colleagues.
- take an active part in staff meetings and teachers meetings, including regular subject moderation and wider school development.
- to maintain an ongoing Professional Development portfolio and audit themselves against the Teachers Standards as an ongoing process of self reflection.