



**St Thomas More Catholic Primary,
A Voluntary Academy.**

Creswick Lane, Grenoside, Sheffield, S35 8NN
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Web: <http://www.st-thomasmoresheffield.co.uk>.



Head Teacher: Mrs D Faley

June 2023

Dear Applicant

Re: Temporary Teaching Assistant Level 2

Thank you for your interest in the post. Enclosed is an application pack:

- Job description
- Personal Specification
- CES Application form & associated documents
- Copy of the advert

You can find out more about our school by visiting our website <https://www.st-thomasmoresheffield.co.uk>

Recruitment Timescale: The closing date for applications is Wednesday 21 June 2023 at 12 noon. Interviews will take place on Thursday 29 June 2023. If you have been shortlisted for interview, we will let you know by Monday 26 June 2023.

Job Description and Personal Specification: When completing your application form, please make sure that you refer to relevant experience and knowledge; applicants who do not meet the essential criteria will not be invited for interview.

References : We need to receive references before the date of interview. Please make sure that you provide full details of how to contact your referees, including email address and telephone number.

Anomalies: As part of the interview process, any anomalies on the application form will be explored, along with your suitability for working with children. This is in line with the recommendations of Safeguarding Children: Safer Recruitment and Selection in Educational Settings, DfES 1568-2005, July 2005. I look forward to receiving your completed application; if you have any questions about the process, please do not hesitate to contact me.

Yours sincerely

Donna L Faley
Headteacher



Jesus said:

“Love one another as I have loved you.”

At St Thomas More School our Mission is to allow everyone to love and be loved.

We believe that Love is:

Kindness, justice, forgiveness and friendship; it is unconditional and inclusive, allowing each one of us to learn and grow to become the wonderful person God created us to be.