**St Thomas More Catholic Primary School. Personal Spec – Level 2 TA**

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| Skills/Knowledge | Application Form | Interview | Essential  | Desirable |
| Understanding of relevant policies/codes of practice and awareness of relevant legislation, including procedures for Child Protection and Safeguarding Children | ✓ | ✓ | ✓ |  |
| Good understanding of child development and learning | ✓ | ✓ | ✓ |  |
| Good understanding and working knowledge of Key Stage 1 & 2 curriculum and ability to assess children’s understanding and plan learning programmes that are exciting and engaging | ✓ | ✓ | ✓ |  |
| Ability to self-evaluate learning needs and actively seek learning opportunities | ✓ | ✓ | ✓ |  |
| Ability to relate well to children and adults |  | ✓ | ✓ |  |
| Work constructively as part of a team, understanding school roles and responsibilities and your own position within these | ✓ | ✓ | ✓ |  |
| Effective use of ICT | ✓ |  |  | ✓ |
| Use of other equipment technology – e.g photocopier | ✓ |  |  | ✓ |
| Good communication skills, good speaking and listening skills to extend language in discussion |  | ✓ | ✓ |  |
| Can manage the behaviour of pupils effectively and promote positive values and attitudes | ✓ | ✓ | ✓ |  |
| Has a caring positive attitude towards pupils welfare | ✓ | ✓ | ✓ |  |
| Has an awareness of pupils with special educational needs | ✓ | ✓ | ✓ |  |
| Can maintain trust and confidentiality where appropriate |  | ✓ | ✓ |  |
| Can assist the school in forming a partnership with parents | ✓ | ✓ | ✓ |  |
| Has sufficient practical and organisational skills to contribute to the preparation and management of educational resources | ✓ | ✓ | ✓ |  |
| NVQ2 for Teaching Assistants or equivalent qualification | ✓ | ✓ | ✓ |  |
| Can complete and maintain records |  | ✓ | ✓ |  |
| Experience working with children of relevant age | ✓ | ✓ | ✓ |  |
| Very good numeracy/literacy skills | ✓ | ✓ | ✓ |  |
| Can maintain personal presentation that sets high standards for the pupils |  | ✓ | ✓ |  |
| Can support the Catholic ethos of the school | ✓ | ✓ | ✓ |  |