Job Description

ASD/SEMH Resource Base teacher KS3/4

Responsible to: Deputy Headteacher

Job Title:	Class Teacher – ASD/SEMH resource Base KS3/4
Salary Grade:	MPS
Hours:	32.5 hrs per week. Term time only including INSET days Monday – Friday 8.15 am – 3.15 pm
Responsible to:	Deputy Head
Responsible for:	N/A

Main Job Purpose:

An exciting opportunity has arisen to join and develop our newly formed ASD/SEMH Resource Base for KS3/4 within our all through school.

The successful practitioner needs to have the knowledge, skills and experience of teaching pupils with ASD/SEMH in the secondary phase, ideally in a specialist Base or provision. You will lead and manage a small team of staff (under the direction of the Deputy Head) within the Resource Base and will have a key role in training and supporting mainstream staff, ensuring that the Resource Base is a fully integrated aspect of the school.

The ASD/SEMH resource base teacher at Parkfield will want to make a difference. They will be ready for a challenge and will bring a wealth of innovative and outstanding ideas to engage all stakeholders. Our ASD/SEMH Resource Base teacher will be approachable and consistent; they will give and earn respect from our pupils, staff, parents and carers. They will embrace new challenges and have a vision for how they can quickly grow and establish solid practice that supports young people accessing the provision to thrive and, over time, re-integrate back into mainstream classes or move on successfully to more suitable environments.

Main Responsibilities and Duties

- To oversee the operation of the ASD/SEMH KS3/4 resource provision.
- To Line Manage support staff operating within the Resource Base and supporting students in other classes
- Create and develop Learning Plans and timetables for pupils accessing the resource base.
- Plan, design and deliver an innovative curriculum focussed on the complex needs of students accessing the Cabin
- Liaise with other colleagues to plan and prepare for students to successfully access sessions in mainstream classes
- To work with colleagues in developing their pupils' social, emotional and behavioural skills

- To devise and apply criteria for evaluating success with pupils who experience SEMH which impacts upon their learning, and enable them to access the curriculum.
- To take responsibility for tracking pupil progress and for collecting and monitoring data to support teaching and learning.
- To deliver and facilitate dynamic, creative and active lessons
- In common with all Teaching Staff, have a teaching commitment that will involve the following:
  - General planning and recording of lessons
  - Maintenance of pupil and class records
  - Completion of pupils' subject reports and profiles
  - Assessment, monitoring and evaluation in line with the academy policy
  - Setting of pupil targets
  - Tracking pupil progress
  - Setting and marking of regular homework
  - Undertaking regular sampling of pupil's work
  - Management of relevant resources including care of equipment, stock and delegated budget where appropriate
- To identify resources required to sustain and embed high quality subject delivery
- To work with subject leads to align the curriculum with the main school classes.
- To work in partnership with a range of agencies and providers as appropriate
- To have pastoral and lead professional responsibility for a group of pupils, planning for positive outcomes
- To take an active role in encouraging good attendance of pupils
- To identify the individual learning needs of pupils
- To prepare school reports in line with statutory requirements for reporting to parents/carers and to adhere to the annual schedule for completing pupil profiles including attendance at parents' /carers' meetings
- To work with colleagues to develop and implement pupils' Individual Education Plans or Personal Learning Plans, including the arrangements for reintegration to school or for transition to other suitable provision, education, employment or training as appropriate
- To contribute to the school's development plan