

Job Description

Job Title:	2 nd Department- Maths
Location:	Marine Academy Plymouth
Responsible To:	Head Of Maths
Salary Grade:	MPS/UPS TLR2b
Contract:	Permanent

Key Purpose of Job

This is a key role in the T&L leadership of our Academy.

The post holder will help to ensure quality of T&L within the department and assist the Head Of Science in respect to curriculum planning and resourcing.

Anticipated Outcomes of Post

Students, regardless of their social or cultural background, are motivated to succeed and make outstanding progress through creative, relevant and innovative teaching and learning.

List Key Duties and accountabilities of the post

Help to improve colleagues practice

Deliver high quality lessons

Deliver high quality CPD, where required within the department

Help set the strategic goals and direction of T&L and curriculum planning across the department

As directed by HOS, to oversee and lead on key sections and year groups within the curriculum

Be a leader within their own department & work with HOS around curriculum planning and design

Help to ensure quality assurance is robust across the dept, inline with school expectations

Work with other middle leaders to ensure consistency of approach in other subjects

Observe others and conduct book scrutinies as per the QA cycle and ensure data processes and tracking within the department are up to date

Attend ML meetings as calendared

Supervision / Line Management Responsibilities of the post

The postholder will be allocated the line management of colleagues within their department and as required by their role.

Working Environment & Conditions of the post

In support of the Trust's vision and ethos of shared teaching and learning to improve educational outcomes for young people the post holder may be required to work at other sites.

Other Duties

- a) All staff must commit to Equal Opportunities and Anti-Discriminatory Practice.
- b) The Trust operates a Smoke-Free Policy and the post-holder is prohibited from smoking in any of the Trust buildings, enclosed spaces within the curtilage of buildings, and Trust vehicles.
- c) The post-holder will be expected to have an agreed working pattern to ensure that all relevant functions are fulfilled through direct dialogue with employees, members of other agencies and community members.
- d) The post-holder is expected to familiarise themselves with and adhere to all relevant Trust and School Policies and Procedures.
- e) The post-holder must comply with the Trust's Health and Safety requirements specifically for the school they are working at.
- f) This post is based at Marine Academy Plymouth but the post holder may be required to move their base to any other location within the Trust upon request.
- g) The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.
- h) To undertake additional duties as required, commensurate with the level of the job.
- i) To attend Awards Evenings and Celebration Events.

As this post meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974, all applicants who are offered employment will be subject to an Enhanced Disclosure and Barring Service Check (DBS) before the appointment is confirmed. This will include details of ALL cautions, reprimands or final warnings as well as convictions, whether "spent" or "unspent". Criminal convictions will only be taken into account when they are relevant to the post.

Person Specification

	Essential / Desirable	Evidence
Qualifications and Professional Development:		
An appropriate, good honours degree (2:2 or higher)	E	A, C,
QTS or equivalent	E	A, C
Evidence of further professional study	E	A, C, R
Experience		
Evidence of whole school leadership initiatives	D	A, I, R
Experience of raising achievement through intervention in teaching process	E	A, I, R
Experience of leading whole school T&L provision	E	A,I,R
Evidence of positive Progress 8 score in specialist subject	D	A,I,R
Proven record of innovation and leading change successfully	D	A, I, R
Experience of School Improvement planning	D	A, I, R
Knowledge		
Ability to teach your subject across the whole ability range	E	A, I, R
Experience of teaching your subject at KS5	D	A,I,R
A thorough knowledge of the National Curriculum for your subject/department	E	A, I, R
Evidence of successful experience of curriculum / subject development	E	A, I, R
Experience of successfully managing an aspect of school / department improvement	E	A, I, R
The ability to prepare and deliver lessons which actively engage all students throughout the age and ability range at Key Stages 3 and 4 and post 16	E	A, I, R
An up-to-date understanding of current developments and initiatives	E	A, I, R
An ability to evaluate the work of others and enable their development through consultation, coaching and support	E	A, I, R
Other skills		
Evidence of strong leadership skills	E	A, I, R
Complete understanding of effective T&L pedagogy and the ability to cite recent quality research in this area	E	A,I,R
Evidence of effective team work and collaboration	E	A, I, R
Ability to inspire and motivate students	E	A, I, R
An ability to evaluate the work of others and enable their development through consultation, coaching and support	E	A, I, R
An ability to analyse data and information, identify patterns and trends and to formulate strategies for improving learning	E	A, I, R
Excellent communication skills, both oral and written	E	A, I, R
The ability to gain the confidence and respect of students, staff and parents	E	A, I, R
Ability to prioritise, plan and organise own work.	E	A, I, R
Other		
Committed to equality of opportunity and the safeguarding and welfare of all pupils	E	I, R
Effective use of ICT packages e.g. Word, Excel or equivalent.	E	A, I, R
Ability to fulfil all spoken aspects of the role with confidence and fluency in English.	E	A, I, R
This post is subject to an enhanced DBS disclosure	E	A, I, R
Commitment to being involved in the wider life of the School through participation in extra-curricular activities.	E	A, I, R

Key to Evidence: A – Application Form & Letter, C – Certificates,, I – Interview,, R - Reference