



The Compton School Job Description

Post: 3i/c Science

Subject: Science

Salary: TLR 2a

Safeguarding Children: This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

A teacher at The Compton School is responsible for carrying out the duties of a teacher as set out in the DfE Teachers Standards Document (appendix 1) and as outlined in the DfE School Teachers' Pay and Conditions Document

A teacher is also responsible for;

Teaching & Learning

- To teach high quality and relevant **lessons** to be delivered in line with the schools Teaching & Learning policy. These lessons should be well planned, objective lead and follow an agreed SOW.
- To suitably adapt lessons to meet the needs of all learners. This should include;
 - challenging provision for **G&T**.
 - appropriate provision for **SEN** (liaising with whole school SENDCO & TA's).
 - appropriate provision for **EAL** (liaising with whole school EMA).
 - learning beyond the classroom through effective **homework** opportunities.
 - high levels of **literacy**, appropriate to the Key Stage.
 - thoughtful and wide ranging promotion of **SMSC** opportunities.
- To contribute to the design of a **shared curriculum**
- To contribute to the provision of **extra-curricular opportunities** for students across the Key Stages
- To take part in **department meetings** according to the school calendar.

Monitoring, Assessment & Feedback

- To be accountable for **student outcomes** and **teaching & learning** within your individual classes.
- To carry out regular **assessment** opportunities at both Key Stages in line with the departmental assessment policy and to contribute to accurate **moderation** of assessment.
- To ensure student progress is accurately **monitored** and **reported** on for individual class groups. This includes setting appropriate **targets**.
- To ensure effective **communication** with parents, including the **reporting** process and attendance at **Parents Evenings**.
- To review individual **GCSE performance**.
- To provide regular **feedback** for all students in line with the departmental policy and ensure that **students act** on this feedback.
- To provide **formative assessment** opportunities for students.
- To take part in **observations** in line with the school's policy.

Continual Professional Development

- To be a positive **role model**
- To take part in the **appraisal process**.
- To take part in **continual professional development** where appropriate.
- To attend in **Continual Professional Development Sessions** according to the school calendar
- To contribute to **teamwork** and **effective working relationships** within the department.

Behaviour & Climate for learning

- To be responsible for **student behaviour** in the classroom and ensuring the whole school policy on behaviour is followed. To involve the Support & Intervention Team where necessary.
- To provide a safe and positive learning environment for students to learn in the classroom through high quality **display** that is changed regularly according to school policy and to ensure the learning environment is kept tidy.

Promotion of school

- To make a **positive contribution** to the life of the school and exemplify the **school vision and values**
- To promote, advocate and follow all **school policies**.

Pastoral Responsibilities

- To carry out the responsibilities of a form tutor as outlined in the form tutor role description.

The 3i/c is also responsible for supporting the Head of Department and 2i/c with the following areas:

Teaching & Learning

- Developing the provision of high quality and relevant **schemes of work** that allow outstanding lessons to be delivered in line with the schools scheme of work policy. These must include;
 - challenging provision for **G&T** (liaising with whole school G&T Coordinator).
 - appropriate provision for **SEND** (liaising with whole school SENDCO & TA's).
 - learning beyond the classroom through effective **homework** opportunities.
 - high levels of **literacy**, appropriate to the Key Stage.
 - thoughtful and wide ranging promotion of **SMSC** opportunities.

Monitoring, Assessment, Feedback & Enrichment

- To provide appropriate **assessment** opportunities and to support accurate **moderation** of assessment.
- To support the HoD in ensuring student progress is accurately **monitored** and **reported** on across the department. This includes co-ordinating the setting appropriate **targets**.
- To support appropriate **intervention** for individuals and groups of students based on the accurate monitoring of their progress.
- To support effective **communication** with parents, including the **reporting** process.
- To co-ordinate **sampling** and **scrutiny** of student work in line with the school's feedback policy.
- To support HoD/2ic in **observing department members** in line with the school's policy.
- To support HoD/2ic in developing and managing **effective e-learning strategies** across the department
- To support HoD/2ic in co-ordinating and developing extra-curriculum and enrichment opportunities across the department.

Management

- To ensure appropriate **student consultation** and **student leadership** opportunities