

The Chantry School

Job Description

Job Title: Teacher of Design Technology: 3D and/or Product Design
Accountable to: Head of Department
Last review: December 2025

Purpose To provide high quality teaching and so enable effective use of resources and high standards of learning, progress and achievement for pupils, within an atmosphere in which pupils feel challenged, valued and secure.

Accountabilities:

Area	Accountability Statement
Teaching and Learning	<ul style="list-style-type: none"> • <i>Set high expectations which inspire, motivate and challenge pupils</i> • <i>Plan and teach well structured lessons</i> • <i>Demonstrate good subject and curriculum knowledge</i> • <i>Adapt teaching to respond to the strengths and needs of all pupils</i> including the setting and marking of work to be carried out by pupils in school and elsewhere • <i>Promote good progress and outcomes by pupils including SEN & G&T</i> • Demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English
Assessment Recording and Reporting	<ul style="list-style-type: none"> • <i>Make accurate and productive use of assessment to record and report on</i> the learning needs, progress and achievement of pupils • Provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils
Pupils' Personal Development	<ul style="list-style-type: none"> • Fulfil the role of Form Tutor, or pastoral support, as required • Contribute to the CPSE programme • Providing guidance and advice to pupils on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions
Performance Management CPD	<ul style="list-style-type: none"> • Participating in arrangements for the review of the teacher's own performance and that of other teachers as line management responsibility requires. • Participating in arrangements for further training and professional development. • Act on advice and feedback given and be open to support. • Apply educational research to one's own context
Monitoring and Evaluation	<ul style="list-style-type: none"> • Reviewing from time to time the methods of teaching and schemes of work to ensure effective delivery in the classroom. • Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.
Liaison	<ul style="list-style-type: none"> • Communicating and consulting with the parents of pupils at Parents' Evenings, Open Evening and other similar events • Communicating and co-operating with persons or bodies both within and beyond the school in matters relating to pupils in their care and attending any meetings as necessary (e.g. with HoDs, YH's, outside agencies).
Discipline, Health and Safety	<ul style="list-style-type: none"> • <i>Manage behaviour effectively to ensure a good and safe learning environment</i> using the school's agreed Behaviour for Learning system

	<ul style="list-style-type: none"> • Maintaining good order and discipline among pupils and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere. • Promote the safety and well-being of pupils and participate in all Health and Safety and safeguarding requirements in the school, both whole school and subject specific.
Staff Meetings	<ul style="list-style-type: none"> • Participating in meetings at the school which relate to the curriculum or the administration or organisation of the school including pastoral arrangements
Cover for absent colleagues	<ul style="list-style-type: none"> • Cover for absent colleagues, rarely and in circumstances that are not foreseeable
External Examinations	<ul style="list-style-type: none"> • Participating in arrangements for preparing pupils for external examinations, assessing pupils for the purposes of such examinations and recording and reporting such assessments
Wider Responsibilities	<p>Fulfil wider professional responsibilities</p> <ul style="list-style-type: none"> • Make a positive contribution to the wider life and ethos of the school • Maintain professional conduct at all times. • Deploy support staff effectively • Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
Administration	<p>Participate in administrative and organisational tasks related to the duties described above, including:-</p> <ul style="list-style-type: none"> • Meeting deadlines • the direction or supervision of persons providing support in the classroom • attending assemblies • use of SIMS to, for example, register the attendance of pupils and log behaviour incidents • supervising pupils during duties before, during or after school sessions

This job description is an outline of the main responsibilities of the post and is not intended to be a comprehensive list of all duties. Items in italics are part of the Teachers' Standards and due regard should be given to the further detail these imply. The post holder may be required to undertake other tasks appropriate to the level of the post as the Headteacher may require. It may be reviewed from time to time and be subject to modification or amendment after consultation with the post holder.

PERSON SPECIFICATION

3D/Product Design Teacher

Essential	Desirable
<i>Qualifications and Experience:</i> <ul style="list-style-type: none"> • A good honours degree or equivalent in a relevant subject and QTS • Experience of preparing pupils for external examinations 	<ul style="list-style-type: none"> • Evidence of further subject-based professional development • Evidence of promotion of online safety within and beyond the curriculum
<i>Teaching:</i> <ul style="list-style-type: none"> • Up to date curriculum knowledge • Evidence of outstanding classroom practice • Good understanding of effective and engaging teaching methods • The ability to engage, enthuse and motivate pupils and the promotion of high standards of behaviour 	<ul style="list-style-type: none"> • Evidence of recent pedagogical professional learning
<i>Assessment:</i> <ul style="list-style-type: none"> • An understanding of the effective and varied use of assessment to inform planning. • Experience of providing effective feedback to parents, pupils and other staff 	<ul style="list-style-type: none"> • Evidence of improved pupil outcomes over time
<i>Planning:</i> <ul style="list-style-type: none"> • The ability to plan lessons and sequences of lessons with clear objectives to ensure good progression for all pupils • The ability to set consistently high expectations for all pupils through class work and homework • The ability to manage time effectively and prioritise work 	
<i>Leadership*</i> <ul style="list-style-type: none"> • Ability to manage a budget and a range of resources • Capacity to inspire others, both staff and pupils • Experience of successful monitoring strategies 	<ul style="list-style-type: none"> • Experience of developing and managing other staff <p>*if interested in a TLR</p>
<i>Professional Attributes:</i> <ul style="list-style-type: none"> • Highly motivated with high expectations of all pupils • Respond well to a challenge • Maintain high professional standards 	<ul style="list-style-type: none"> • A commitment to the wider development of all pupils • A strong record of extra-curricular achievement

<ul style="list-style-type: none"> • Excellent communication skills • Commitment to own professional development • A willingness to be involved in extended curriculum opportunities in the subject area 	<ul style="list-style-type: none"> • The ability to deliver high-profile school wide events, liaising within and beyond the department • A track record of creating successful performances
---	---

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.