

Post Title and Grade:	Academic Coach - Fixed term contract £19,000 pro rata
Reporting to:	Vice Principal i/c of QofE
Liaising with:	Director of Learning
Purpose:	To work with a specific group of students to provide both tailored and targeted support to those students whose education has been largely affected by the closure of schools during the pandemic.
Areas of Responsibility and Key Tasks	
<ul style="list-style-type: none"> • Work with individuals and small groups from Year 7 - 11 who are predominantly eligible for the Pupil Premium. • To undertake a timetable of 80% 1:3, 10% 1:2 and 10% 1:1 ratio teaching • Ensuring progress and attainment are kept to a high standard. • After being allocated a specific group of students, you will assist and support them for the duration, including providing subject specific work, revision lessons and additional support. • Work closely with teaching staff in the development of appropriate resources for use in individual/group sessions to support the learning of targeted students. • Develop timetables and action plans for the targeted students. • Communicate with parents/carers (where applicable) and staff regarding students' work and progress. • Promote positive behaviour and mental health. • Undertake any subject specific training to ensure that the curriculum is delivered appropriately • Ability to cater for an array of different educational needs. 	
Safeguarding <ul style="list-style-type: none"> • To ensure that all students have a safe environment in which they can learn, reporting any concern about the environment to a member of the site team or if appropriate to one of the Designated Safeguarding Leaders. • To be aware of systems which support Safeguarding and following the procedures as highlighted in the Safeguarding Policy • To identify students who may benefit from early intervention and liaise this with one of the Designated Safeguarding Leaders • To consider the best outcomes at all times as to what is to be in the best interests of the students • To protect students from maltreatment; preventing impairment of children's health or development; ensuring that children grow up in circumstances consistent with the provision of safe and effective care • To take action to enable all students to have the best outcomes 	

Other duties

- To continue personal development as agreed
- To engage actively in the performance review process
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task to be undertaken may not be identified
- Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.
- Employees are expected to adhere to Holyhead's agreed Code of Conduct.
- The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.
- This job description is current at the date shown but in consultation with the post- holder may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and job title.