



Post Title	Academic Mentor
School / Organisation	Avanti House Secondary School
Location	Harrow
Grade	£19,000 - £21,000 per annum, pro rata, depending on qualification
Hours	Full-time
Contract Type	Fixed Term until 31st August 2023
	Year-round
Reports to	Principal
Preferred Start Date	September 2022

MAIN PURPOSES OF THE JOB

As an Academic Mentor you will play a key role in the country's recovery from Covid-19, as part of the government-backed National Tutoring Programme. With the aim to reach 250,000 pupils in England that may have encountered barriers to learning, this is a unique opportunity to make a significant impact by delivering quality tuition sessions to small groups.

We're looking for passionate, driven and caring people to support those whose education has been most affected by the disruption caused by the pandemic. As an Academic Mentor you will be employed on a fixed term contract by a school to deliver a tailored programme of support, unique for each school. Positions will be available in Primary and Secondary schools across the country. We are looking for Primary or Secondary specialists in:

- Maths
- English
- Science
- Humanities
- Modern Foreign Languages

RESPONSIBILITIES OF THE JOB

Your main responsibility in this role will be delivering support to at least 50 pupils in the format of:

- Small group work
- One-to-one support
- Revision lessons (in groups or one-to-one)
- Additional support for those shielding or not in school

To support this, you will also be expected to

- work with SLT in the school to identify which pupils need 1:1, 1:2 or 1:3 support packages
- identify learning gaps and helping to shape a bespoke intervention programme for pupils
- deliver engaging sessions, to support a range of learning styles with clear learning objectives
- manage behaviour of pupils
- differentiate sessions in line with pupils ability, taking into account any barriers to learning or additional needs
- derive measurable outcomes from each sessions to track progress
- demonstrate safeguarding standards in all practice

You will play a key role in enabling students in the most disadvantaged areas to build their confidence and access targeted support while developing skills and experience in a school for your future career.

You will additionally benefit from a custom program of online training via Liverpool Hope University. This will be one week of training for qualified teachers and two weeks for Graduates.



RESPONSIBILITIES OF THE JOB

Criteria		Requirement	
		Essential	Desirable
1.	Qualified Teacher Status or Graduate with 2:2 or higher (or UK equivalent) Or Minimum of three A-levels at A*-C grade (or equivalent)	X	
2.	Must have Level 4 (Grade C) or above in GCSE maths and English or equivalent	X	
3.	Experience of working with relevant age group within a learning environment	X	
4.	Good level of literacy and numeracy skills	X	
5.	Ability to communicate clearly and concisely both orally and in writing	X	
6.	Ability to establish rapport and to maintain respectful and trusting relationships	X	
7.	Ability to provide necessary personal care to children	X	
8.	High degree of drive, resilience and enthusiasm	X	
9.	Promote and safeguard the welfare of children and young people within the school.	X	
10.	Awareness of Health and Safety requirements within a school setting.		X
11.	Commitment to professional development, learning and development.	X	

FURTHER INFORMATION

Due to the nature of this role, it will be necessary for the appropriate level of criminal record disclosure to be undertaken. In making your application, it is essential you disclose whether you have any pending charges, convictions, bind-overs or cautions and, if so, for which offences. This post will be exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974. Therefore, applicants are not entitled to withhold information about convictions which for other purposes are 'spent' under the provision of the Act, and, in the event of the employment being taken up; any failure to disclose such convictions will result in dismissal or disciplinary action. The fact that a pending charge, conviction, bind-over or caution has been recorded against you will not necessarily debar you from consideration for this appointment.

For further information - <https://avanti.org.uk/wp-content/uploads/2021/10/Child-Protection-and-Safeguarding-Policy-and-Procedure-July-2021.pdf>