

Academy Trust Governance Professional

Grade E £30,859 FTE

Hourly rate £16.04 per hour

Part-time – approximately 15 – 20 hours per week (term-time only)

Start date: As soon as possible



Are you looking for a profession in which you can have a meaningful role in the success of a school and the educational outcomes and the wellbeing of its young people?

Cams Hill School in Fareham, a Single Academy Trust secondary school, is looking for a new team member to join them as their Governance Professional. This role is an exciting opportunity to play a unique and engaging role, supporting and guiding the effective Governance of the school.

The Governance Professional works in support of the following groups:

- Members, who oversee the durable and effective existence of the Trust.
- Governors (Trustees) who are responsible for the strategic, financial and operational success of the Trust, to the benefit of pupils and the wider community.
- Senior Leadership and Middle Leadership Teams within the school.

The Governance Professional role at Cams Hill would suit an individual who has significant experience of project management and stakeholder management, has excellent attention to detail and can demonstrate a high level of professionalism and confidentiality at all times.

Whilst it would help if applicants have experience of the school governance sector, or the education sector, this is not essential. The commitment to learn through training, and then continue self-development and knowledge gathering, are most important.

Formal governance professional training will be provided and a thorough and detailed induction and handover will be provided by the current post holder.

This role is predominantly home based, with the option to work within Cams Hill School site if preferred. A personal laptop is provided for use in both locations. Some evening working will be required for core pre-scheduled meetings and monthly salary is determined by actual hours worked and paid on a month in arrears basis.

For a full job description and/ or conversation with the incumbent post holder, please contact the HR Team by email – vacancies@camshill.com

If you would like to apply, please download the Support Staff application form and Equalities form from the vacancies page on our website: <https://www.camshill.com/information/staff-vacancies/>.

Closing date: Midday, Monday 25 September 2023

Applications are welcomed at your earliest convenience; immediate interviews may be arranged. The advertisement will be withdrawn on appointment of the successful candidate.

Headteacher: Mr Ian Hudson. Cams Hill School, Shearwater Avenue, Fareham, Hampshire, PO16 8AH. 11-16 Mixed Comprehensive

This post is offered subject to the terms and conditions identified in the Cams Hill School Pay Policy. The school is committed to safeguarding and promoting the welfare of children and the successful candidate will be subject to a Disclosure and Barring Service check along with other pre-employment checks.