



# Inspiring Primaries Academy Trust

Inspiring pupils to achieve for their tomorrows

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<b>Job Title:</b>	Academic Mentor
<b>Salary:</b>	£19,000 per annum
<b>Initial Location:</b>	Sharnford C E Primary School
<b>Responsible To:</b>	Executive Principal / Head of School
<b>Responsible For:</b>	Supporting underachieving pupils
<b>Key Relationships/ Liaison with:</b>	School leadership team

<b>Job Purpose</b>
Supporting the progress of underachieving pupils, ensuring that they reach their full academic potential.

<b>Main Duties and Responsibilities</b>
<ul style="list-style-type: none"> <li>• Working with Senior Leadership Team (SLT) in the school to identify the support each pupil needs</li> <li>• Identify learning gaps and create bespoke intervention programmes for pupils</li> <li>• Developing and delivering engaging sessions to support a range of learning styles with clear learning objectives, considering any barriers to learning or additional needs</li> <li>• Delivering measurable outcomes from each session to track progress</li> <li>• To provide high quality academic mentoring to pupils and evaluate its impact</li> <li>• Maintain accurate and up-to-date records of meetings, action plans and evidence of pupil progress</li> <li>• Supervise pupils at breaks and lunchtimes and take duties as required</li> <li>• To look for CPD and other professional development opportunities in order to develop own practice and that of the school.</li> </ul>

<p><b>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.</b></p>
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<p><b>Inspiring Primaries Academy Trust is seeking to promote the employment of disabled people and will make any adjustments considered reasonable to the above duties under the terms of the Equality Act 2010 to accommodate a suitable disabled candidate.</b></p>
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