



# Priestlands School

North Street, Pennington, Lymington, Hampshire, SO41 8FZ

Headteacher: Mr P G Main BSc

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November 2021

Dear Applicant

## **Achievement Support Assistant (including a lunch break duty)**

Thank you for your interest in our vacancy. We are looking for someone who is able to join us as soon as possible for five days (30 hours) per week, term time only, to support students in the classroom and in our Learning Support Centre. It will also include a daily lunch duty. The hours of work will normally be 8.45am – 3.05pm, including a 20 minute unpaid break.

This post will appeal to someone who is naturally comfortable in the presence of young people, likes being with them, and helping them to learn and succeed. It will require an innovative approach so that students can gain access to the work set. Previous experience of working with students, particularly at Key Stages 3 & 4, will be an advantage; although training and induction will also be provided. At different times in the year there may be an invigilation element to the work, to cover internal and external examinations.

This role could also provide an ideal opportunity for a graduate who is planning a career in teaching to gain experience in a classroom environment. It would be particularly relevant to graduates considering applying for teacher training because applicants with considerable experience in a school already are likely to have an advantage.

The salary will be paid at Grade B for 39 working weeks per year. This is paid for 44.48 weeks of the year to include a proportion of holiday pay. Actual salary would be £12,873 - £13,092 per annum (equivalent to £18,562 - £18,877 full-time).

Priestlands School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. This post is covered by the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 and you will be required to declare whether you have any criminal convictions. Priestlands School is an equal opportunities employer and welcomes applications from all sections of the community.

As part of the pre-employment checks that are undertaken for this role, you will be asked to complete a Post Offer Health Assessment. This is confidential, and is screened by our Occupational Health provider, who will ensure that you are medically fit for this role. The successful applicant will also be required to complete a DBS check and provide appropriate evidence of identity and right to work.

You will find a job description, person specification and an application form on our website at:  
<https://www.priestlands.hants.sch.uk/about-us/vacancies>

To apply, please complete the Priestlands application form and return it to the school by 1.30pm, Friday 3<sup>rd</sup> December 2021. Please do not submit a CV as it will not be accepted. Interviews will be held the following week.

If you have any further queries, please do not hesitate to contact me. We look forward to hearing from you.

Yours sincerely

**C Davidson-Young**

Mrs C Davidson-Young  
PA to Headteacher

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