

Acorn Federation Greenwich

Cherry Orchard Primary School,  
Rectory Field Crescent,  
Charlton,  
SE7 7DG

Fossdene Primary School,  
Victoria Way,  
Charlton  
SE7 7NQ

**Part-time finance manager working for the Federation, across two schools- starting on 2<sup>nd</sup> September 2024**

Salary: PO2-PO4, dependant on experience (pro rata)  
28 hours per week (8am-4pm, with an hour lunch break)  
40 weeks per year (term time plus one week in the summer holidays)

You will have to:

- Have outstanding knowledge of financial resource management, policies and procedures
- Have a good knowledge of Human Resource management
- Good sense of responsibility, reliability and maturity
- Ability to work unsupervised and on own initiative
- Adaptable team player

We can offer:

- Ongoing professional development
- A team of staff that work together to problem-solve and share knowledge and ideas

Acorn Federation Greenwich is committed to safeguarding and promoting the welfare and safety of children and young people. The successful candidate must demonstrate that they are fully committed to our safeguarding policies and procedures.

Pre-employment checks and references will be sought and the successful candidate will need to undertake an enhanced DBS check.

Application pack available online: [www.cherryorchardschool.org.uk](http://www.cherryorchardschool.org.uk)

Visits welcome by appointment

Closing date: 7<sup>th</sup> June 2024 noon

Interviews week beginning: 13<sup>th</sup> June 2024