**TALL OAKS ACADEMY TRUST**

**After School Club Assistant Post**

**At White’s Wood Academy**

**Monday – Friday (term time, 38weeks), 3pm – 5.30pm, 12.5 hours per week, £6,668.65 (FTE £23,656)**

**Job overview**

An exciting opportunity has arisen for a strong candidate to support the After School Club at Tall Oaks Academy Trust. This role is varied, and we are looking for adaptable, flexible and resourceful individuals able to cope in a high quality, caring and stimulating environment.

**Job requirements**

Working within the After School Club Team to deliver wrap around care for children aged 7 - 11 years.  To provide a caring, secure environment, through individual attention and group activities and to organise an appropriate range of leisure activities for the children attending each day.

**What we offer:**

The opportunity of working within a supportive, friendly environment in this well run and respected Trust. Good opportunities for personal and career development.

**The right candidate will have:**

* Experience of working with children in a formal setting.
* Basic Food Hygiene and Safety Certificate prior to taking up the post.
* A proven ability to work on their own initiative with a good level of self-motivation.
* A good level of communication skills and the ability to relate positively to children and adults.
* The ability to use relevant technology/equipment would be advantageous.
* A good understanding of healthy eating and good dining habits.
* A commitment to the happiness well-being, self-esteem and progress of everyone at the school.

**Why Choose Tall Oaks Academy?**

Tall Oaks Academy Trust has 2 primary and 1 junior school and is a caring community of children, parents, staff and governors. Together we continually strive to provide a happy, supportive and safe environment in which the unique potential in every child is realised. Our expectations are high because we are ambitious for our pupils who are encouraged and challenged to be the best they can. Our aim is for each child to become a confident, enthusiastic and independent learner, ready to take their next steps in the world. We believe that education can make a difference to lives and we are committed to working in partnership with parents and carers in order to achieve these goals.

This post presents an exciting opportunity for the right candidate to make a significant contribution to the future development of the Trust and to the outcomes and life chances of our students.

*Tall Oaks Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check.*

**How to apply**

Interested candidates can download the application pack at www.talloaksacademy.co.uk

Closing date for applications: 8 December 2024

Shortlisting Date: 9 December 2024

Interview Date: 13 December 2024

Completed application forms should be emailed to recruitment@talloaksacademy.co.uk (please note: CVs will not be accepted as additional information or a replacement for any part of the application provided and only Tall Oaks Academy Trust application forms will be accepted).

Receipt of applications and unsuccessful applications will only be confirmed by email.

**References will be requested prior to interview and an Enhanced DBS check and Right to Work in the UK evidence will be required for successful applicants.**