

<b>Role Title</b>	Additional Support Needs Assistant Level 1
<b>Grade</b>	<b>2 – Point 3- 5 - £18562-£19312 – Pro rata</b> <b>10 hours per week (11.45am – 1.45pm)</b> <b>Fixed Term until 15<sup>th</sup> July 2022.</b> <b>Term Time Only.</b>
<b>Main purpose of the role</b>	
<p>To work with teachers as part of a professional team to support teaching and learning and pastoral support for pupils with a range of SEND needs during the lunchtime period.</p> <p>Providing support to pupils who need particular help to overcome barriers to learning and play, such as those with severe, profound and multiple learning difficulties, communication, sensory or physical disabilities.</p>	
<b>Core responsibilities and tasks</b>	
<p><b>Key duties:</b></p> <ol style="list-style-type: none"> <li>1. Support pupils during the lunchtime period in the dining hall, classroom and on the play yards</li> <li>2. Work with individuals or small groups of pupils in the classroom under the direct supervision of teaching staff e.g. reading, games, crafts etc and provide feedback to the teacher</li> <li>3. Work with pupils on therapy or care programmes, designed and supervised by a therapist/class teacher</li> <li>4. Support pupils to understand instructions to support independence in their self-care and play</li> <li>5. Support the class teams in the positive management of behaviour and keeping pupils on task and well-regulated</li> <li>6. Attend to pupils' personal needs including toileting, hygiene, dressing and eating, as well as help with social, welfare and health matters, reporting problems to the teacher as appropriate. Physically assist pupils in activities (may involve lifting using a hoist where mobility is an issue)</li> <li>7. Prepare and clear up the learning and play environments and resources and contribute to maintaining a safe school environment.</li> </ol> <p><b>Additional Support Needs Assistants at this level may also undertake any or all of the following:</b></p> <ol style="list-style-type: none"> <li>1. Administer medication in accordance with an agreed plan under direction of healthcare practitioner and following appropriate training</li> <li>2. Update pupil records</li> <li>3. Support children's learning through play</li> <li>4. Assist with lunch break supervision including facilitating games and activities</li> <li>5. Support pupils in using basic ICT</li> <li>6. Undertake moving and handling activities as required.</li> </ol>	
<b>Knowledge, skills and experience</b>	
<ul style="list-style-type: none"> <li>• Working at or towards national occupational standards (NOS) in Supporting Teaching and Learning (core and relevant optional units as required)</li> <li>• Knowledge and compliance with policies and procedures relevant to child protection and health and safety.</li> </ul> <p>All training will be provided.</p>	