

ST. FRANCIS XAVIER SCHOOL



Person Specification Advanced Teaching Assistant / Cover Supervisor

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> NVQ 2 or Equivalent qualification or experience in related discipline. (A) Willingness to participate in relevant training (I) Very good numeracy and literacy skills (A) 	<ul style="list-style-type: none"> Training in SEN strategies First Aid Training
Experience	<ul style="list-style-type: none"> Recent or relevant experience of working with and/or caring for children within a specified age range. (A,I) Experience of working with children with a range of Special Educational Needs (A, I). 	<ul style="list-style-type: none"> Experience of working in a school environment. (A) Experience of planning and delivering small group or 1:1 support packages for students with identified SEND (A). Experience of supporting children with Autism and/or SEMH needs (A, I).
Personal Qualities	<ul style="list-style-type: none"> General understanding of national curriculum and other basic learning. To support and contribute to the school's Christian Ethos. (I) To have excellent communication and interpersonal skills (I, R) To be able to gain the confidence of colleagues and students (I, R) To be self-reflective, with the ability and desire to improve own performance (I) To be able to work effectively in a team (I, A, R) To be an enthusiastic Teaching Assistant (I, A, R) To have high personal standards - dress, conduct and presentation (I, R) 	<ul style="list-style-type: none"> Self-aware and self-reflective (A, I) Understanding of basic technology computer, photocopier etc. (I)

The post is subject to enhanced DBS Enhanced clearance.

Key: A = Application R = References I = Interview