

ST. FRANCIS XAVIER SCHOOL



Person Specification Advanced Teaching Assistant / Cover Supervisor

Criteria	Essential	Desirable
Qualifications	- NVQ 2 or Equivalent qualification or experience in related discipline. (A) - Willingness to participate in relevant training (I) - Very good numeracy and literacy skills (A)	- Training in SEN strategies - First Aid Training
Experience	- Recent or relevant experience of working with and/or caring for children within a specified age range. (A,I) - Experience of working with children with a range of Special Educational Needs (A, I).	- Experience of working in a school environment. (A) - Experience of planning and delivering small group or 1:1 support packages for students with identified SEND (A). - Experience of supporting children with Autism and/or SEMH needs (A, I).
Personal Qualities	- General understanding of national curriculum and other basic learning. - To support and contribute to the school's Christian Ethos. (I) - To have excellent communication and interpersonal skills (I, R) - To be able to gain the confidence of colleagues and students (I, R) - To be self-reflective, with the ability and desire to improve own performance (I) - To be able to work effectively in a team (I, A, R) - To be an enthusiastic Teaching Assistant (I, A, R) - To have high personal standards - dress, conduct and presentation (I, R)	- Self-aware and self-reflective (A, I) - Understanding of basic technology computer, photocopier etc. (I)

The post is subject to enhanced DBS Enhanced clearance.

Key: A = Application R = References I = Interview