**PERSON SPECIFICATION**

**JOB TITLE: Advanced Teaching Assistant (ATA)**

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| **Essential upon appointment** | **Desirable on appointment** |
| **Knowledge*** Good understanding of child/ young people’s development and learning processes
* Understanding of individual children and young people’s needs
* An understanding that children/Young people have differing needs and knowledge of inclusive practice
 | * Knowledge of Behaviour Management techniques
* Knowledge of Child Protection policies & Procedures
* Knowledge of Health & Safety legislation
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| **Experience*** Appropriate experience working with children in an education setting
 | * Experience in other relevant skills e.g. art/music/sport
* Experience of delivering evidence based interventions that accelerate learning
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| **Occupational Skills** * Good written and verbal communication skills: able to communicate effectively and clearly and build relationships with a range of staff, children, young people, their families and carers
* Behaviour management
* Good reading, writing and numeracy skills
 | * Demonstrable ICT skills and ability to use them as part of the learning process, or, the ability to develop ICT skills in a reasonable timeframe
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| **Qualifications** * Relevant NVQ Level 3 or equivalent
 | * Appropriate first aid training
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| **Personal Qualities*** Demonstrable interpersonal skills
* Ability to work successfully in a team
* Able to exercise judgement
* Confidentiality
* Flexibility
 | * Creativity
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| **Other Requirements*** Enhanced DBS clearance
* To be committed to the school's policies and ethos
* To be committed to Continuing Professional Development
* Motivation to work with children and young people
* Ability to form and maintain appropriate relationships and personal boundaries with children and young people
* Emotional resilience in working with challenging behaviours and attitudes
* Ability to use authority and maintaining discipline
* An empathy for equality & diversity
* The ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post
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You should use this information to make the best of your application by identifying some specific pieces of work you may have undertaken in any of these areas. You will be tested in some or all of the skill specific areas over the course of the selection process.