

ST. FRANCIS XAVIER SCHOOL



Person Specification Advanced Teaching Assistant

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> NVQ 2 or Equivalent qualification or experience in related discipline. (A) Willingness to participate in relevant training (I) Very good numeracy and literacy skills (A) 	<ul style="list-style-type: none"> Training in SEN strategies (A) First Aid Training (A)
Experience	<ul style="list-style-type: none"> Recent or relevant experience of working with and/or caring for children aged 11-16. (A,I) Experience of working with children with a range of Special Educational Needs (A, I) 	<ul style="list-style-type: none"> Experience of working in a school environment. (A) Experience of teaching Phonics and reading. (A, I) Experience of planning and delivering small group or 1:1 support packages for students with identified SEND (A, I). Experience of supporting children with Autism and/or SEMH needs (A, I).
Personal Qualities	<ul style="list-style-type: none"> General understanding of national curriculum and other basic learning. To support and contribute to the school's Christian Ethos. (I) To have excellent communication and interpersonal skills (I, R) To be able to gain the confidence of colleagues and students (I, R) To be self-reflective, with the ability and desire to improve own performance (I) To be able to work effectively in a team (I, A, R) To be an enthusiastic Teaching Assistant (I, A, R) To have high personal standards - dress, conduct and presentation (I, R) The ability to work in a way that promotes the safety and wellbeing of children and young people (I, A, R) 	<ul style="list-style-type: none"> Self-aware and self-reflective (A, I) Understanding of basic technology computer, photocopier etc.(I)

The post is subject to enhanced DBS Enhanced clearance.

Key: A = Application R = References I = Interview