

Adventure Learning Centre Lead – Job Description

Job title	Center Lead – Delta Bespoke Adventure Learning Center
Location	The Quay School, Harbourside
Contract type	Full-time, Fixed term for one year
Reporting to	Head of Adventure Learning
Responsible for	Staff within curriculum area

Main purpose

Centre Leaders, under the direction of the Head of Adventure Education, will be responsible and accountable for:

- Maintaining equipment to necessary NGB safety requirements.
- Completing regular learning walks for staff to assess both safety & lesson quality.
- Ensuring outdoor staff have always created and had checked risk assessments for their activity.
- The safety of all students for your base (Safety Officer Role). You will have overall responsibility for whether sessions go ahead. This can be decided at morning briefings.
- Ensuring that you & your staff follow the guidelines set out in operating procedures & normal operating procedures.
- Attend all staff outdoor training sessions.
- Implementing the aims and objectives of the school.
- Working closely with the Headteacher to ensure Adventure Learning effectively contributes towards the achievement of the school's aims and objectives

Duties and responsibilities

Qualities and knowledge

Under the direction of the Head of Adventure Education

- Support with the day-to-day management of the centre.
- Developing Curriculum plans to meet the day to day needs of all students.
- Instructing (0.8)
- Communicate the trusts vision compellingly and support strategic leadership
- Lead by example, holding and articulating clear values and moral purpose, and focusing on providing excellent education for all pupils

- Build positive relationships with all members of the school community, showing positive attitudes to them
- Keep up to date with developments in outdoor education and have a good knowledge of Adventure learning opportunities locally, nationally and globally
- Work with political and financial astuteness, translating policy into the school's context.
- Seek training and continuing professional development to meet your own needs and those of your staff.

Pupils and staff

Under the direction of the Head of Adventure Education:

- Demand ambitious standards for all pupils, instilling a strong sense of accountability in staff for the impact of their work on pupil outcomes
- Support excellent teaching in the school, including through training and development for staff
- Establish a culture of 'open classrooms' as a basis for sharing best practice
- Create an ethos within which all staff are motivated and supported to develop their skills and knowledge
- Hold their staff to account for their professional conduct and practice

Systems and processes

Under the direction of the Senior Leadership Team:

- Ensure that the school's systems, organisation and processes are well considered, efficient and fit for purpose.
- Provide a safe, calm and well-ordered environment for all pupils and staff, focused on safeguarding pupils and developing exemplary behaviour.
- Support strategic, curriculum-led financial planning to ensure effective use of budgets and resources

The self-improving school system

Under the direction of the Senior Leadership Team:

- Create an outward-facing school which works with other schools and organisations to secure excellent outcomes for all pupils
- Develop effective relationships with fellow professionals
- Model entrepreneurial and innovative approaches to school improvement
- Inspire and influence others to believe in the fundamental importance of education in young people's lives and to promote the value of education

A Centre Lead will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that Centre leads will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by SLT.

Person Specification

Criteria	Qualities
Qualifications	<ul style="list-style-type: none"> • Relevant NGB's (Padde UK Paddlesport Leader +, RCI, ML, British Cycling MTB Leader etc). • Degree (Desirable)
Experience	<ul style="list-style-type: none"> • Successful areas of responsibility and management in an outdoor centre (Desirable) • At least 5 years of instructor experience • Line management experience is desirable but not essential • Experience of contributing to staff development • Experience in monitoring pupil progress (Desirable) • Working with pupils with social, emotional and behavioural needs.
Skills and knowledge	<ul style="list-style-type: none"> • Data analysis skills, and the ability to use data to set targets and identify weaknesses. • Understanding of high-quality teaching, and the ability to model this for others and support others to improve • Able to implement learning interventions • Managing a budget • Effective communication and interpersonal skills • Ability to communicate a vision and inspire others • Ability to build effective working relationships
Personal qualities	<ul style="list-style-type: none"> • A passion for the outdoors that you can share with your students • Share our vision • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • Ability to work under pressure and prioritise effectively • Commitment to professionalism and maintaining confidentiality at all times • Commitment to safeguarding and equality • Can create an ethos within which all staff are motivated and supported to develop their skills and knowledge • Resilience – tomorrow is a new day with new opportunities.