



Summerfield Primary School

Advert – After School Play Worker

Advert Reference: SPS-01

Start Date - As Soon as Possible

Permanent Position - Term Time Only (38 weeks), Part Time, 10 hours per week,
Monday to Friday 3.15pm to 5.15pm (*There will be a 6-month probationary period*)

Salary: C1/SCP12

Actual Salary – Under 5 Years' Service £5987.71

Over 5 Years' Service £6091.83

Summerfield is committed to enabling all pupils to succeed in learning and life and overcome any barriers and difficulties which may hinder this. All staff, irrespective of their role, play a part in this. We have a strong ethos linked to a nurturing and a holistic approach to the learning journey and development of every child. We value a strong working partnership with parents and carers, to support children reaching their true potential and achieving their best outcomes.

Everyone in our school community follows our Ethos of Respect Care Potential

We are seeking to appoint a permanent enthusiastic and dedicated After School Play Worker to join our team at a vibrant primary school. The ideal candidate will be passionate about working with children and have a friendly, caring, and approachable nature.

The Successful Candidate's Key Responsibilities are;

- You will have the overall responsibility for the day to day operation of our after school club.
- Provide a safe, fun, and supportive environment for children from Early Years Foundation Stage (EYFS) to Key Stage 2 (KS2)
- Plan and lead engaging activities, including arts, crafts, sports, and games
- Ensure the wellbeing and safety of all children at the club
- Establish trusting relationships with pupils and interact with them in order to support their needs.
- Build positive relationships with parents/carers, and school staff
- You will also be responsible for maintaining the register for the after school provision
- Prepare and provide snacks and drinks, and monitor the food and stock supplies.
- Work collaboratively with other after-school club staff.
- To follow the school's Behaviour Policy
- To provide support to children including first aid (training will be provided if not currently qualified)
- Maintain a working knowledge of relevant school policies and procedures in order to provide advice and guidance on behalf of the school specifically in relation to School Club activity/provision.

- NVQ Level 3 or equivalent in Child Care or appropriate subject (essential).
- *First aid paediatric and emergency first aid at work, certificate desirable
- *Basic food hygiene, Level 2
- *Basic Health and safety certificate (training will be provided)
- *Food Allergy Awareness Training certificate

**Training will be provided in relation to the position if no valid certification of the above*

Requirements

Ideally you will hold a Level 3 qualification in Play Work or Childcare, and experience of out of school clubs or childcare is preferred. You will be a highly motivated individual, and should be able to effectively supervise children independently and as part of a team. We want someone who demonstrates personal qualities of dedication, patience, flexibility and humour. You will be able to work collaboratively as part of a team as well as respond quickly to the changing needs of the school and individual children.

To complete any other duties required by the Headteacher or Leadership Team which may reasonably be requested

For children and staff alike, Summerfield Primary has:

- A perfect balance of care and support with high expectations
- Our staff are committed to providing our children with a broad and exciting curriculum, enabling children of all ages and abilities to reach their true potential.
- A leadership team dedicated to attainment, achievement and enjoyment
- Friendly, welcoming staff
- A great atmosphere and ethos which promotes inclusion and co-operation

Our school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a Disclosure and Barring Service (DBS) check. All shortlisted candidates will be required to disclose relevant information regarding criminal history and a thorough on-line search will be conducted, this includes only information publicly available on-line.

We promote diversity and want a workforce which reflects the population of Leeds.

This role is based in the UK. Employment is conditional on confirmation of the Right to Work in the UK – either as a UK or Irish Citizen, under the EU Settlement scheme or having secured any other relevant work visa. If you do not have the Right to Work in the UK and the role does not meet eligibility for sponsorship, please consider carefully whether you meet the eligibility to apply.

Proof of eligibility to work in the UK will be required.
CV or incomplete applications will not be accepted.

Please visit our website at www.summerfieldprimary.co.uk/vacancies or contact Debbie Slinger, School Business Manager, on 0113 205 7520, or by email at recruitment@summerfieldprimary.org.uk if you require an application pack, further information, or to schedule a welcome visit.

Closing Date for Applications: Friday 22nd November 2024 @ 12.00 Noon

Interviews will take place on: Thursday 28th November 2024

Candidates who have been shortlisted will receive an email with information on interview timings and any other details needed in line with our Safer Recruitment process.