



**Saxon Hill Academy  
A Shaw Education Trust Academy**

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**Grade 2 Ancillary Assistant**

**Hours:** 32.5 hours per week (other hours will be considered)

Monday to Friday 8:45am – 3:45pm, 39 weeks (38 weeks Term time only + 1 week)

**Salary:** Grade 2, Scale points 7 – 10, **salary £13,973.90 - £14,396.18 For 32.5hrs pro rata per annum** (£18,333- £18,887 FTE salary per annum)

**Fixed Term** initially until 25<sup>th</sup> July 2023

**Starting Date:** From Monday 31<sup>st</sup> October 2022

Saxon Hill Academy is a unique school for children and young people aged 2 to 19 who have complex needs and physical disabilities. We pride ourselves on providing an excellent all-round education which prepares our young people for independent living, as well as the world of work. Those who know our school compliment its positive family atmosphere, the progress that we help our students to achieve and also the happiness they see amongst all our students and staff. They also point to the fact that students are actively focused on supporting each other to do their best.

Saxon Hill Academy is seeking to appoint a professional, positive and caring Ancillary Assistant who have knowledge and experience of working with children who have additional needs. In this role you would mainly provide personal care: toileting and changing; feeding; support with some physical therapies in the Rebound room and Hydrotherapy Pool; and at times offer general support to the teacher in the care of pupils and management of the classroom.

This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment.

The Shaw Education Trust offer the following benefits with your employment:

- An excellent Local Government Pension Scheme / Teachers Pension
- Generous holiday entitlement from your first day of employment (28 days holiday rising to 30 days after 5 years' service + Paid Bank Holidays)
- Access to health and wellbeing support via Occupational Health
- Cycle to work scheme
- Access to our Institute of Education and fantastic opportunities to help you **grow, contribute** and **flourish** in your role and in the Trust.

Saxon Hill Academy is dedicated to the safeguarding and wellbeing of students; all staff must share this commitment. The successful candidate will be required to undergo appropriate screening including Enhanced DBS check.

Please click on the following link to refer to SET [Safeguarding and Pupil Protection Policy 2022-23.pdf](#) ([shaw-education.org.uk](http://shaw-education.org.uk))

**To apply for this post please find Support Staff application form [here: Application Forms - Saxon Hill Academy](#) or [shaw-education.org.uk/careers](http://shaw-education.org.uk/careers). check.**

To find out more about our school, please see our latest video: <https://youtu.be/SA0hLBoIG0s>

In accordance with our safer recruitment policy CV's will not be accepted.

**Closing Date:** Thursday 13<sup>th</sup> October 2022 at 12 midday

**Interview Date:** Thursday 20<sup>th</sup> October 2022

**All application forms must be returned directly to email:** [paula.harley@saxon.set.org](mailto:paula.harley@saxon.set.org)  
or post to:

**Saxon Hill Academy  
Kings Hill Road  
Lichfield  
WS14 9DE  
01543 414892**