

Person Specification



This authority has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults, and requires all staff and volunteers to share this commitment.

Post Title	Apprentice Learning Support Assistant Special Schools	Post No	
Directorate	Schools		
Division			
Salary Band/Range	National Minimum Apprentice Wage		
Responsible to:	Class Teacher/ Deputy Head Teacher		

	Essential Criteria	Desirable Criteria	Measured By
Education & Qualifications	Level 2 in English and Maths		A

Skills & Abilities	Ability to use ICT effectively to support learning		A, I
	Effective interpersonal and communication skills		A, I
	Creative skills in the development of learning activities		A, I
	Ability to work effectively under pressure		I
	Desire to support positive behaviour management		A, I
	Ability to work independently and as part of a team		I
	Understanding of principles of child development and learning process		A, I
	Ability to assess individual pupil's learning and support their next steps in learning		I

Experience & Knowledge	Knowledge and application of relevant policies, codes of practice and awareness of relevant legislation		A, I
		Experience of working with children with specific educational needs	A

Core Qualities	Personal Effectiveness: makes things happen; operates with resilience, flexibility, integrity and is reflective.		I
	Communication: shares and listens to information, opinions and ideas, using a range of effective approaches.		I
	Self Awareness: learns continuously and effectively adapts behaviour in response to feedback.		I
	Service Delivery: understands customer needs and responds appropriately.		I

Other Requirements	Must be willing to complete a 12-15 month Level 2 or Level 3 TLSA qualification.		A, I
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Compiled/Reviewed by	Donna Luck
Date	24.10.24