



Hall Park Academy

APPRENTICE SPORTS COACH

Job Description

Location: Hall Park Academy, Mansfield Road, Eastwood, NG16 3EA

Salary: Apprentice Pay Scale

Hours of work: 37 hours per week, term time only

Responsible to: Curriculum Lead for PE

Post objective: To work under the guidance of Curriculum Lead for PE, to provide support for PE lessons, fixtures and Co-curricular clubs. As required, also provide support in the classroom (in non-PE lessons) to students who require additional help to overcome their barriers and to support the class teacher.

Main Duties and Responsibilities:

- To Supporting class teachers in both practical and theory PE lessons to aid the progress of students
- Under the direction of the Curriculum Lead for PE/PE teacher, support the activities of individuals or groups in PE lessons
- Establish and maintain positive and professional relationships with individual students and groups
- With training, be able to contribute to Individual Education Plans as appropriate
- Support students during learning activities
- Promote students' social and emotional development
- Support students with specific needs, for example, sensory and/or physical impairment, cognitive or learning difficulties, behavioural, emotional and social development needs, communication and interaction difficulties and individual personal requirements
- Support students on school trips and to access clubs and other school activities
- Supporting individual and small groups of students to make progress with their general learning and support with specific needs such as emotional wellbeing or behaviour
- Observe and provide feedback on pupil performance and progress in lessons
- With training, contribute to the planning and evaluation of learning activities
- Assist the class teacher in preparing and maintaining the learning environment

- With training and support, use behaviour management strategies, in line with the School's policy and procedures which contribute to a purposeful learning environment
- To enable students to learn as effectively as possible by, differentiating and adapting materials and motivating and encouraging students
- With training, contribute to the maintenance of students' records
- Provide support to ensure students' safety and wellbeing
- Provide general administrative support, for example, produce worksheets etc.
- Raise the profile of PE and School Sports in the school
- Lead lunch and after-school activities, clubs and events to raise the profile of sports and a healthy lifestyle in school
- Organise sporting fixtures, including communicating with other schools and transport companies if necessary
- Monitor and maintain sports equipment
- The Sports Coach Apprentice needs to work as part of a wider School team and is expected to work effectively and collaboratively with all colleagues in delivering service excellence and contributing positively to School life, including duties and tutor.
- To demonstrate commitment and reliability through good attendance and timekeeping
- To participate in training activities as part of own professional development
- To undertake other relevant tasks, as directed by the Senior Leadership Team, for example, administrative tasks, supporting students during registration, break and lunchtimes
- There will be times when you will be expected to support events outside of the core hours

Desired skills and personal qualities

- Excellent communication skills both verbal and written
- Attention to detail
- Excellent organisational skills both self and students
- Ability to work in a team and independently
- Support and deliver the academies behaviour policy
- Creative
- Initiative
- Non-judgemental
- Patience
- Physical fitness & passion for sport and sports matters

This role involves working in regulated activity with children and an Enhanced DBS clearance is required for this position.