



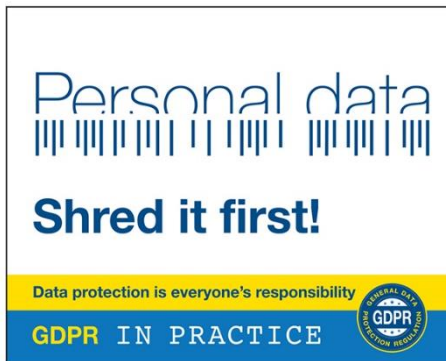
Community First
Academy Trust
**Apprentice Teacher /
Graduate Trainee Teacher**
1 Role in EYFS
**(Teacher Training will be within
the 3-7 age range)**
Application Pack

Community First Academy Trust
Rivington Avenue, Platt Bridge, Wigan WN2 5NG
T. 01942 487999 | E. info@cfat.org.uk
www.cfat.org.uk

Required ASAP to begin training in September 2022
Platt Bridge Community School – February 2021



	Page
Welcome Letter from our Chief Executive Officer	3
Letter from the Director of HR.....	4
Advertisement	5
Vision and Values.....	6
Job Description.....	7
Personal Specification	9
Seven reasons to choose to live and work in Wigan	11
Pay & Reward at Community First Academy Trust	13
How to Apply	14



Welcome Letter

Dear Applicant

Thank you for your interest in the position of Apprentice Teacher at our Primary School in Wigan.

We are recruiting for a Graduate to work and train within the 3-7 primary age range (Early years Foundation Stage). Whether you are a graduate looking to secure qualified teacher status, an experienced individual already employed in a school wanting to use your degree to progress further or a career changer– we look forward to receiving your application!

Your employment will begin as soon as possible and your programme of teacher training will officially begin in September 2022, and you will be placed in our school for four days a week with a weekly days training with Kingsbridge SCITT to progress towards qualified teacher status. The identified teacher training programme is graded as 'Outstanding' by OFSTED.

You'll be joining a school team that offers:

- Pupils whose behaviour is excellent and who enjoy learning.
- An exciting and caring environment in which to work and teach.
- With experience of working with children and at least 2 years' experience of working in or with schools
- A friendly and supportive staff who have high expectations of what can be achieved.
- An ambitious and supportive leadership team with a clear vision for the school.
- High quality support and professional opportunities.
- A Board of Trustees who are extremely supportive of the sole purpose to attain the highest standards in all areas.
- A genuine opportunity to make a difference.

We all passionately believe that all pupils should receive the very best education and become well rounded and successful individuals. We are dedicated to raising achievement, transforming learning and creating a truly dynamic 21st Century learning community where no child is left behind.

We are seeking to appoint someone who is:

- Ready to train to be a teacher
- Ambitious, energetic and enthusiastic
- Committed to sharing good practice
- Committed to raising standards through research
- Committed to delivering excellence
- Self-motivated, has excellent organisational skills and has personal drive to complete tasks to required timescales.

Community First Academy Trust consists of like-minded individuals and educational establishments who want the best for all pupils, staff, families and the communities that we serve.

Our vision is a simple one. We want to provide every child with the outstanding education they deserve and we believe that we can best do this by working together, sharing resources and encouraging excellence as standard. We aim to ensure that every pupil develops as a confident and competent person with the highest aspirations to be the best they possibly can be.

Community First Academy Trust has a proven track record of primary school improvement. It is our intention to build on this success by growing our family of high-performing schools with a shared vision, all working towards the same goal and creating career opportunities for our colleagues.

As we grow, we are delighted to welcome new and experienced employees into our school trust, as well as the support staff that help our schools to thrive. If you are that individual, with the drive, inspiration and passion for learning and teaching who can work collaboratively with a dynamic Leadership Team to lead us forward into our next chapter, then we would welcome your application.

This is an exciting and very rewarding role and we look forward to receiving your application. For further information about Community First Academy Trust please visit our website at www.cfat.org.uk

Yours faithfully

Mrs Sue Darbyshire

**Chief Executive Officer | National Leader of Education | Executive Headteacher
Community First Academy Trust**



Letter from HR

Dear Applicant

- ✓ **Are you a graduate looking to get into Teaching?**
- ✓ **Are you looking for a fee free, salaried position?**
- ✓ **Are you driven, with determination to work hard?**
- ✓ **Our Teaching Apprenticeship Programme may be for you.**

Teaching is an incredibly rewarding and fulfilling career that allows you to have a long-term impact on the next generation.

Apprenticeships allow you to realise your dream of becoming a teacher whilst working in a full-time, salaried position in our school. During the apprenticeship programme you will work towards Qualified Teacher Status and inspire children to aim for and achieve things they never thought they could.

You'll receive the support of experienced subject and professional mentors inside and outside our school to help you on your way to achieving Qualified Teacher Status. Our school will cover the cost of your training and assessment during your programme of study.

The Teaching Apprenticeship Programme will work in collaboration with Kingsbridge Teacher Training, Wigan.

Entry Criteria:

- ✓ Degree awarded by a higher education provider in England or Wales, or a recognised equivalent qualification.
- ✓ Grade C/4 or above in GCSE Maths, English and Science
- ✓ Experience of working with children - ideal but not compulsory

What can we offer you?

- Fantastic Teacher Training with an outstanding provider;
- A competitive pay, reward and benefits through our apprenticeship scheme with a generous starting salary;
- Trust-wide enrolment to a CFAT well-being package including Simply Health pre-paid cover for a wide range of everyday healthcare treatments;

Closing date for applications:

9am on Wednesday 2nd February 2022

We look forward to receiving your application and thank you for your interest in our Trust and this position.

Should you have any questions about our Trust or School please do not hesitate to contact me on 01942 487999.

A virtual school tour may be available at a date in the future.

Yours faithfully

Mr Craig Holden
Director of HR
Community First Academy Trust



Apprentice Teachers (3-7 age range)

We are an innovative school team in which work is valued and there is a caring, family ethos.

We are seeking to appoint an Apprentice Teacher to work as part of our school Trust and train to teach. Whether you are a graduate looking to secure qualified teacher status, an experienced individual already employed in a school wanting to use your degree to progress further or a career changer– we look forward to receiving your application!

Salary:	£18,419 Unqualified Teachers PayScale + automatic enrolment into CFAT's well-being Plan
Phase:	Applications will be considered to work the Early Years Foundation Stage
Study level:	Postgraduate – School Led
Start Date:	Asap with training to begin in September 2022
Contract Type:	This vacancy is initially for a fixed contract of twelve months and on completion of the apprenticeship training leading to Qualified Teacher Status (QTS).
Working Pattern:	1,265 hours over 195 days of the year in line with the Statutory Teacher Pay and Conditions Document.
Training:	You'll receive a combination of classroom teaching and off-the-job training as you work towards Qualified Teacher Status (QTS).
Closing Date:	9am on Wednesday 2nd February 2022

The desired candidates will be hardworking, honest, dependable and self-motivated in order to uphold the ethos, aims and values of the Trust.

Similar to School Direct (salaried) programmes, Postgraduate Teaching Apprenticeships are a new, nationally-recognised, work-based route into teaching. In addition to working towards Qualified Teacher Status (QTS) on successful completion of the course, you will also complete an end point assessment (EPA) in the autumn term to consolidate your initial teacher training learning.

We are looking for enthusiastic and innovative individuals who wish to work with us and train to teach.

We pride ourselves on creating opportunities for individuals to train to teach within our school trust and try new things to support effective teaching and learning.

Successful candidates will need to demonstrate that they are committed to delivering the best learning opportunities for every child. Applications are welcomed from graduates or individuals due to graduate in 2021 with an interest in training to become a primary school teacher.

We are looking for applicants with:

- The desire to work within the primary phase;
- Effective communication skills and a commitment to a collaborative team approach;
- Excellent organisational skills;
- Energy, loyalty, passion and integrity;
- An ambition to develop leadership skills and qualities;
- High aspirations for all children, themselves and a desire to raise standards;
- An undergraduate degree.

Whether you are a newly-graduated individual looking for a programme to secure your QTS or an experienced school worker looking to do more with your degree, or indeed a career-changer – apply now to be considered! For a confidential discussion about this post, or more information please contact the school on 01942 487999. We look forward to receiving your application.

Community First Academy Trust is committed to rigorous safeguarding procedures and consistently promoting the welfare of children. All appointments will be subject to satisfactory Enhanced DBS Disclosures. Any offer of employment is subject to a satisfactory enhanced criminal record with barred list through the Disclosure and Barring Service (DBS), medical clearance, references and verification of your qualifications satisfactory to the Trust.

Vision and Values

About Community First Academy Trust (CFAT)

CFAT was one of the first Multi-Academy Trusts (MAT) in Wigan with plans to become a family of high performing primary academies, who, by working together will make a significant impact on the life chances of young people in our communities.

The whole purpose of a school is that children come first and everything we do must reflect this goal. Delivering teaching excellence is our overriding focus. We work strategically together to deliver long term sustainability through efficiencies and savings that release resources to improve the rate of progress for all our children. This enables us to deliver the excellence in education that our communities deserve, by the sharing of best practice and the delivery of continuous and sustained improvement.

So far this has developed a strong focus on education whilst not losing sight of the individual child, alongside a range of back office developments that deliver a robust infrastructure for the future. This includes central finance, IT, HR and premises / estates management. Leadership development, succession planning and capacity building are also major priorities for the Trust.

Join CFAT and you will have:

The freedom to help & shape our schools: We believe every school needs its own individual identity. Our Headteachers genuinely have the freedom to shape their school. We believe that this is the only way to truly meet the needs of a community, as being there every day means that they will know it better than anyone else.

A support network second-to-none: We passionately believe in the power of collaborative working and actively promote school-to-school support. This includes accessing support from our strong Institute of Learning which offers a range of high-quality professional development opportunities for staff at all levels. In this role, you will also have the support of other Headteachers, not to mention the strength of the wider CFAT group.

Boundless opportunities for career progression: When you deliver and achieve, you will be rewarded for your success. If you are ambitious, we will help you to succeed with pace.

A great social culture: We know how to enjoy ourselves and have a great team ethos. Conferences, summer parties, fun days and team building activities give you the chance to let your hair down with colleagues and know that your hard work is appreciated.

Our Institute of Learning will support the learning and personal / professional development of all staff, designing and delivering a range of bespoke programmes. Expert practitioners will be used to lead training at all levels from classroom practice level to senior leadership.

Community First Academy Trust staff also have access to CPD, through focused professional development, observation, coaching and support to further develop innovative, creative, and imaginative practice to ensure effective learning, progress and achievement.

Job Description

Associate or Apprentice Teacher: job description

Vision:	<p>Community First Academy Trust trading as Kingsbridge Teacher Training takes a responsibility for ensuring your teaching training leads to you becoming a effective and well-trained teacher.</p> <p>We believe our training should be of the highest quality and we continually seek continuing improvement. Our Headteacher Board (HTB) and Partner Schools play a significant, and often leading, role in the design and delivery of training provision.</p>
Reporting to:	Executive Headteacher / SLT Liaison / Phase Leader
Liaising with:	SLT, teachers and support staff, Trust representatives, external agencies and parent/guardians
Responsible for - Staff	No line management responsibility other than the effective deployment of Teaching Assistants and classroom support staff.
Salary:	Unqualified Teacher 1
Working Hours:	Full Time as specified in the School teachers' pay and conditions document
Disclosure level:	Enhanced with Barred list check
Trust Ethos	
<ul style="list-style-type: none"> Community First Academy Trust believes strongly in sustained engagement and involvement with the local community in order to establish a wider responsibility of delivering academic excellence. Our mission is to ensure that every child develops as a confident and competent person with the highest aspirations to be the best they possibly can be. Promote the School, SCITT and Trust by celebrating its success at every opportunity. Actively support and implement the Trust's corporate policies relating to safeguarding, equality and diversity, inclusion and health, safety and well-being. 	
General	
<ul style="list-style-type: none"> Work towards undertaking all the duties of a qualified teacher as described in the School Teachers' Pay and Conditions Document (STPCD). You'll receive practical, school-led training alongside experienced staff, and spend at least 20% of your time off-timetable to learn the pedagogy of teaching. in addition to working towards QTS on successful completion of the course, apprentices will also complete an end point assessment (EPA) after the summer to consolidate learning from initial teacher training. 	
Teaching and Curriculum	
<ul style="list-style-type: none"> Teach clearly structured lessons which maintain pace and interest, and challenge and motivate pupils. Establish a safe and stimulating learning environment, where pupils feel confident and safe. Take into account pupils' needs and abilities when planning lessons. Demonstrate a good knowledge and understanding of the curriculum. Mark and assess pupil's work, using different assessment and monitoring strategies, evaluating pupil progress towards the planned learning objectives. Plan whole class and collaborative lessons which interest and include pupils from all backgrounds. Set challenging learning and teaching objectives for the whole class, building on prior attainment where necessary. 	
School Environment	
<ul style="list-style-type: none"> Establish a clear framework for classroom discipline and follow the school's procedures for managing behaviour, recognising and encouraging good behaviour. Monitor pupils' discipline, intervening when necessary, to maintain a safe and productive learning environment. Build and maintain good relationships with parents. Set a good example to pupils, demonstrating the positive attitudes, behaviours and values which are expected of pupils. 	
Working with pupils	
<ul style="list-style-type: none"> Assess pupils' achievement and development, providing parents with written and oral reports. Communicate learning objectives to pupils. Have a clear understanding of all pupils' needs, including varying levels of ability, special educational needs and disabilities (SEND), and pupils who may have learnt English as an additional language 	

<ul style="list-style-type: none"> • Mark and assess pupils' work and use the information for teaching and future lesson plans. • Monitor pupils' discipline, intervening when necessary, to maintain a safe and productive learning environment. • Encourage active and independent learning, enabling children to think for themselves. • Plan whole class and collaborative lessons which interest and include pupils from all backgrounds.
Additional duties
<ul style="list-style-type: none"> • Contribute to and support the overall ethos, work and aims of the school. • Comply with, support and promote all school policies and procedures, particularly in relation to child protection, equal opportunities, health and safety, confidentiality and behaviour. • Promote the general progress and wellbeing of all pupils within the school. • Undertake any other reasonable and relevant duties in accordance with the changing needs of the school, as required by the headteacher. • Reflect and evaluate personal teaching performance. • Continue own professional development in the relevant areas including subject knowledge and teaching methods. • Engage actively in the Initial Teacher Training programme/process. • Ensure the effective/efficient deployment of classroom support. • Work as a member of a designated team and to contribute positively to effective working relations.
Quality Assurance
<ul style="list-style-type: none"> • Help implement Academy and Trust quality assurance procedures and to adhere to those. • Contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed Academy procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required. • Review methods of teaching and schemes of work. • Take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the academy and trust.
Trainee Teacher specific duties
<ul style="list-style-type: none"> • Attend weekly training sessions at the Kingsbridge Training Centre • Attend weekly meetings with mentor to discuss progress and their observations. • Attend termly progress meetings with mentors, to track progress and discuss observations. • Keep a log of CPD, regularly updating the phase leader of progress. • Allow lessons to be observed by experienced teachers throughout induction period, to make for fair and effective assessment • Review observations with the experienced teacher and keep a written record of each meeting, indicating where development is needed. • Regularly take part in the school's events.
Communication and Liaison
<ul style="list-style-type: none"> • Maintain appropriate records and provide relevant accurate and up to date information for MIS, registers etc. • Complete any relevant documentation to assist in the tracking of pupils. • Co-operate with others to ensuring sharing and effective usage of resources to benefit the Children, School or Trust.
Data Protection
<p>The Trust holds information about pupils, local residents and employees, amongst others. Everyone who works for or represents the Trust must protect any form of personal data that they use, and be aware of their obligations under the General Data Protection Regulation (GDPR). The use of personal data must be fair, legal and proportionate. All staff will also undergo mandatory data protection training applicable to their job role.</p>
Signatures
<p>The Trust will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.</p> <p>This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and salary.</p> <p>Signed Date:</p>

Personal Specification

Source: A-Application, I-Interview, R-Reference, P-Presentation, T-Task, O-Observation

Candidates failing to meet any of the essential criteria will automatically be excluded

QUALIFICATIONS	Essential	Desirable	Source
<p>The successful candidate will:</p> <ul style="list-style-type: none"> hold a degree awarded by a UK higher education provider, or a recognised equivalent qualification at a 2:1 or above. have achieved a standard equivalent to grade C/4, or above, in the GCSE examinations in English mathematics and science. Be willing to undertake further training. 	√		A
<ul style="list-style-type: none"> Relevant other postgraduate professional qualifications. 		√	A
EXPERIENCE			
<p>The successful candidate will be able to:</p> <ul style="list-style-type: none"> Demonstrate an understanding of the characteristics needed to train to teach. Show an understanding of the curriculum across Early Years and Key Stage 1 and 2. Show an understanding of how to raise standards in schools. Show how resources can be managed efficiently. Experience of working as a part of a team. Show an importance of parental involvement. An understanding of teaching children with SEND, EAL and challenging behavior. 	√		A/P/T
<p>The successful candidate may also:</p> <ul style="list-style-type: none"> Show an understanding how assessment and attainment information can be used to improve practice and raise standards. Show how resources could be managed and deployed effectively. Hold first aid skills. Have prior experience working as part of a school team (primary) An understanding of the importance of parental involvement. Experience working with children who have SEND and/or disabilities. Experience working with children who demonstrate challenging behaviour. Experience working with children who speak English as an additional language. 		√	A/P/T
PROFESSIONAL KNOWLEDGE AND UNDERSTANDING			
<p>The successful candidate will:</p> <ul style="list-style-type: none"> Hold a good attendance and punctuality record. Have excellent verbal and written communication skills. Demonstrate excellent time management and organisation. Hold high expectations of self and professional standards. Be commitment to their own CPD. Be Enthusiasm for effective education practice. Have the ability to work as both part of a team and independently. Have the ability to maintain successful working relationships with other colleagues. Have the ability to motivate others and lead their practices. Have the ability to plan and resource effective interventions to meet curricular objectives. Hold high levels of drive, energy and integrity. Undertake an enhanced DBS certificate and barred list check. 	√		A/I
<p>The successful candidate will be:</p> <ul style="list-style-type: none"> Dedicated to promoting their own professional development, and that of others. Able to promote good behaviour consistently. 		√	A/I

<ul style="list-style-type: none"> • Able to plan and take control of situations. • Committed to contributing to the wider school and its community. • Capable of handling a demanding workload and successfully prioritising work. • Enthusiastic and positive. • Able to anticipate and manage their workload and plan ahead. • Able to develop effective relationships with parents • Self-confidence. • Ability to relate well to. other professionals • A flexible approach. • Good sense of humour. 			
PROFESSIONAL SKILLS AND ABILITIES			
Good ICT knowledge and skills able to demonstrate the effective use of ICT to enhance the learning and teaching across the 5-11 primary phase.	√		O/I
Must be able to work collaboratively and effectively in a team with the Headteacher, SLT, staff, governors, and parents.	√		A/I
PERSONAL QUALITIES			
Must be able to successfully engage parents in order to encourage their close involvement in the education of their children.	√		A/I
A teacher with a flexible approach to work who enjoys being a good team member.	√		I
OTHER REQUIREMENTS			
Application should be completed in full and free from error	√		A
Letter should be clear and concise and relate to specific post. Please do not send a CV.	√		A
CONFIDENTIAL REFERENCE AND REPORTS			
Written reference only	√		R
Confirming professional and personal knowledge, skills and abilities referred to above	√		R
Positive recommendation from past employer/training body	√		R

Seven reasons to choose to live and work in Wigan

In October 2017 Wigan was crowned the happiest place in Greater Manchester. Residents scored an average of 7.6 out of 10 on the cheeriness scale, according to the government's most recent wellbeing survey.



Conveniently located between the major cities of Manchester and Liverpool, Wigan is a great place to live and here are just a few reasons why you should make Wigan your home town and place of work.

Great commuter links

At the heart of the motorway network, Wigan has quick and easy access to the M6, M58, M60, M61 and M62 so as a commuter there is no better place to live.

Wigan boasts two rail stations, Wigan North Western and Wigan Wallgate. Our rail links are exceptional with frequent, direct services to London with a travel time of 2 hours. Manchester, Liverpool and Preston can be reached within 30 minutes. These travel times will be further reduced with the arrival of HS2.

Wigan is also well located for both Manchester Airport and John Lennon airport in Liverpool.

Value for money property

With the average house price in Wigan below the national average, houses in the area provide excellent value for money and there are opportunities for shared ownership schemes for those who wish to start their journey on property ladder.

Wigan has excellent housing stock of 142,000 covering a good range of property types and locations. There are also plans to enable the building of 10,000 homes in the next 10 years to ensure that the number of new homes matches demand in the borough.

The local authority has also been public about maintaining their committed to keep their council tax rates as one of the lowest. It is currently the second lowest in Greater Manchester.

Local attractions

Wigan boasts excellent shopping centres, wonderful areas of natural beauty, and an abundance of activities and sports in the area including bowling and roller skating.

The town hosts a number of events throughout the year including a half marathon, Wigan Pride, The Wigan 10K, Christmas markets, Christmas lights switch on and many other town center events including continental markets run throughout the year. Wigan has a vibrant and rich history and has two museums, Trencherfield Mill and the Museum of Wigan Life, meaning it's great for history buffs.

Shopping

Wigan town centre offers a superb shopping experience, major high street stores can be found in the Grand Arcade, this large shopping centre has plenty of high-street favourites.

Wigan also has more than 80 independent shops and restaurants in the numerous Victorian and Georgian arcades including the Galleries. Wigan has had a lot of money invested into its retail areas over recent years and the town centre has had further plans approved for a £60m regeneration project. The redevelopment will see the Galleries shopping centre revived into a modern retail destination including space for a cinema, gym, restaurants and leisure complex.



On the outskirts of Wigan is Robin Park, a sports, leisure and retail complex. Here you will find large retail stores, a cinema and a number of restaurants and eateries. Manchester, Liverpool and the famous Trafford Centre are all also in easy reach.

Workforce and colleagues

With a population of round 323,000 residents Wigan is home to 11.6% of Greater Manchester's total population providing access to a skilled and varied work force.

A recent study by the Office of National Statistics showed that Wigan has a high employment rate (75.4%) which is the 3rd highest in Greater Manchester and is above the UK average. When you live in Wigan there are plenty of jobs and opportunities around.

Wigan's economy grew by 2.4% between 2014-2016, faster than the Greater Manchester (2.1%) and UK (2%) average.

Sport and leisure

70% of Wigan's 77 square miles comprise of open space. Mesnes Park, Worthington Lakes, Fairy Glen and Haigh Woodland Park are perfect spots for those who love the great outdoors. Haigh Country Park and Mesnes Park have recently been the focus of regeneration plans, and areas such as Alexandra Park hold Green Flags for their facilities.

Wigan boasts six leisure centres, four pools and an extreme adventure zone offering a huge range of activities across the borough.

The iconic Wigan Pier is set to be rebranded as the 'Wigan Pier Quarter' over the next 10 years with a new performance venue, shops and community garden.

Activities are in abundance as a result of the beautiful local environment and include golf, fishing, sailing and rambling.

Wigan also boasts world famous sports teams including Wigan Warriors Rugby League Club, Wigan Athletic Football Club, Leigh Centurions and Wigan Cricket Club so there is always plenty of action to watch.

Education



Wigan has a brilliant education network from primary schools right through to further education establishments.

Education in Wigan is something we are very proud of. 89 per cent of primary schools and 88 per cent of secondary schools are rated as good or outstanding. If you want to start a career in education, there are lots of opportunities within schools.

In 2015 our schools were singled out for praise by the head of OFSTED, Sir Michael Wilshaw who highlighted the good work as part of his third annual report. Wigan has consistently excelled in education and has gained a reputation for recruiting and retaining high quality and effective teachers.

Winstanley College has been named in the top ten further education colleges in the country. St John Rigby College has recently been rated as outstanding by Ofsted and Wigan and Leigh College has achieved University Centre status and is able to offer a range of post 16 options including Higher Education. Wigan is also the base for ALRA, a nationally acclaimed drama school and a member of Drama UK.

Wigan is conveniently located for the internationally renowned universities of Manchester and Liverpool. The University of Manchester itself boasts 25 Nobel Prize winners. There are 20 universities within less than a one-hour drive of Greater Manchester, with in excess of 400,000 students.

So if you are thinking of relocating to the Northern Powerhouse... think Wigan and choose Community First Academy Trust.

Pay & Reward at Community First Academy Trust

Community First Academy Trust has outstanding standards of excellence through a highly collaborative and enterprising approach, which helps us meet the high expectations of our students/pupils, their parents, our staff and our communities.

As well as outstanding professional learning and career development opportunities, we offer a highly competitive benefits package.



How to Apply

Application forms can be downloaded from www.cfat.org.uk

Completed applications may be returned via email to recruitment@cfat.org.uk

If you would prefer to submit a paper application form, please return to:

Mr Craig Holden
Community First Academy Trust t/a
Platt Bridge Community School
Rivington Ave,
Platt bridge,
Wigan, WN2 5NG

Short listed candidates will be notified by e-mail of the interview arrangements. Please ensure your correct email address is provided on your application form.

Key Dates:

- Applications Close at 9am on Wednesday 2nd February 2022
- Initial Interviews are likely to be held in February 2022

Relevant Policies:

- CFAT DBS Policy
- CFAT Safer Recruitment Policy
- CFAT GDPR Policies on Recruitment
- Child Protection and Safeguarding Policy

Any offer of employment is subject to a satisfactory enhanced criminal record with barred list through the Disclosure and Barring Service (DBS), medical clearance, references and verification of your qualifications satisfactory to the Trust.

In line with safer recruitment guidelines we will be taking up references in advance of the interview and will take them into account during the interview process.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment and adhere to the Trust's child protection policies and procedures.

Applications from all sections of the community are welcome.

Please note we cannot accept CVs as part of our safer recruitment process.

Unfortunately, we are unable to notify candidates individually if they have not been successful with their application.

To all recruitment agencies: Community First Academy Trust (CFAT) and all its organisations do not accept unsolicited agency CVs. Please do not send unsolicited CVs to any of our job openings or to CFAT employees. CFAT will not be responsible for any fee(s) related to unsolicited CVs and succeeding any job opening or recruitment initiative.

Please note: academies may hold interviews as and when applications are received, and this job may be withdrawn at any point without notice. You will still be able to add information until the closing date, but you will not be able to submit your application. With this in mind, you are encouraged to apply as early as possible.