Dear Candidate,

I am delighted to write this letter inviting you to consider joining our team. As a faith school we ‘keep Christ at the heart of everything we do’ and this extends to our inclusive approach where everyone is welcomed. You will be joining a team that is hardworking, friendly and committed to the children who attend.

Professional development for all of our staff is of the utmost importance. With this in mind, we are excited to be able to offer the position of an apprentice Teaching Assistant with an accompanying apprenticeship framework course in supporting teaching and learning in schools, to underpin your development.

How do I know if this is right for me?

Do any of the below scenarios apply to you?

* If you are considering a new career in a primary school and have a passion for education and will be committed to your own learning just as much.
* If you are a graduate and are considering training to become a teacher but would like to gain more experience in a primary school.
* If you have experience of working with young children in schools or as a Learning Mentor or SEN Teaching Assistant.
* If you are a psychology graduate, assistant psychologist, anyone with an SEN or speech & language background.
* If you are a graduate within Art, Music, Drama or Dance and feel you would like to combine your creative flair with your passion for education.

Full training would be provided for this role and you will be overseen by an experienced Tutor alongside the school’s Senior Leadership Team.

I look forward to receiving your application.

Kind regards

Mrs Doyle

Headteacher

**Apprentice teaching Assistant**

Grade/Salary £17,407 rising to £18,259 after 12 months in post

Mon – Fri 8.30am – 3.45pm (3.30pm Friday)

33.5 hours per week term time only plus 5 in-school training days

Required from 1 September 2024.

The Governors of St Sebastian’s RC Primary School are seeking to recruit a dedicated and talented teaching assistant to join our welcoming school.

We are looking for candidates that will:

* Aim to develop their skills under the guidance of school staff;
* Be committed to undertaking an apprenticeship framework in Supporting Teaching and Learning in Schools at level 2 (18 month study period);
* Be committed to undertaking functional skills in maths and English at Level 2 (if exemptions don’t apply)
* Be able to listen to advice given and follow clear directives;
* Have a positive approach to working with children;
* Commit to developing independent learners and encourage our children to achieve their potential;
* Be flexible in working across all key stages;
* Be able to work efficiently and independently;
* Promote a nurturing environment that stimulates positive behaviour and well-being;
* Commit to working in partnership with all those involved in the life of the school;

We will provide:

* A kind and caring ethos with high expectations;
* An enthusiastic, hardworking and friendly staff team
* Happy, enthusiastic and well-behaved children who enjoy coming to school
* A supportive leadership team committed to staff development
* Supportive governors and parents

Visits to the school are strongly encouraged and can be arranged by contacting the Headteacher, Mrs Caroline Doyle.

Application forms can be downloaded from the school website. Application forms should be emailed to [stsebastians.rcprimaryschool@salford.gov.uk](mailto:stsebastians.rcprimaryschool@salford.gov.uk) or posted to Mrs H Cooper (School Business Manager) at the address above. Only applications received on the CES Application form will be considered for shortlisting

**Closing date:** 9am, Monday 10 June 2024

**Shortlisting:** Tuesday 11 June 2024

**Interviews**: Friday 14 June 2024

St Sebastian’s is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS disclosure will be required.

Where you have lived or worked abroad for 12 months or more, continuously or in total over the last 10 years whilst aged 18 or over, please refer to the link below for details for how to obtain your Certificates of Good Character  
 https://www.gov.uk/government/publications/criminal-records-checks-for-overseas-applicants