**Person Specification – Apprentice Teaching Assistant Enhanced Provision**

|  |  |  |
| --- | --- | --- |
|  | **Essential**  | **Desirable**  |
| **Qualifications** | Basic general education – numerate and literate GCSE skills (or equivalent) Grade C or above (or GCSE grade 4 or above) | Classroom assistant qualifications or Phonics trained |
| **Experience**  | Experience of working as part of a team | Experience of working with children with a special educational need; ideally a complex need |
| Experience of record keeping | Experience of working with outside agencies |
| Experience of working/interacting with children of relevant age | Experience working with children with additional needs in an educational setting |
| **Professional knowledge**  | Ability to use ITC effectively to support learning. | Understands the needs of autistic pupils |
| Willing to undertake training and other CPD activities in order to further develop the specialist skills needed for the role | Knowledge of SEND practice in an educational setting |
|  | Knowledge of communication approaches e.g. PECs, Makaton, |
| **Professional skills, qualities and aptitudes** | Has a passion for enabling all children to achieve the best they possibly can and removing barriers that prevent them from doing this | An understanding of the varied needs of children as they develop socially and academically |
| Is committed to encouraging children to work towards independence | Experience in delivering first aid, medication, personal and intimate care |
| Believes it is essential to and is able to develop positive relationships with children and their families | Able to work with a range of professionals from external agencies |
| Able to work in team and enable a team approach to supporting the child |  |
| Is able to work both under teacher direction and, where appropriate at own initiative |  |
| Empathic to the potential challenges faced by children and their families |  |
| Approachable, polite and professional  |  |
| Resilient and able to remain calm in challenging situations and to ask for help when needed |  |
| Flexible, can manage last minute changes when required. Good organisational skills |  |
| High expectations of self and others |  |
| Awareness of confidentiality |  |
| Proven written and verbal communication skills |  |
| Is dedicated and punctual |  |
| Understanding of issues related to equal opportunities |  |
| Committed to safeguarding procedures and practices |  |