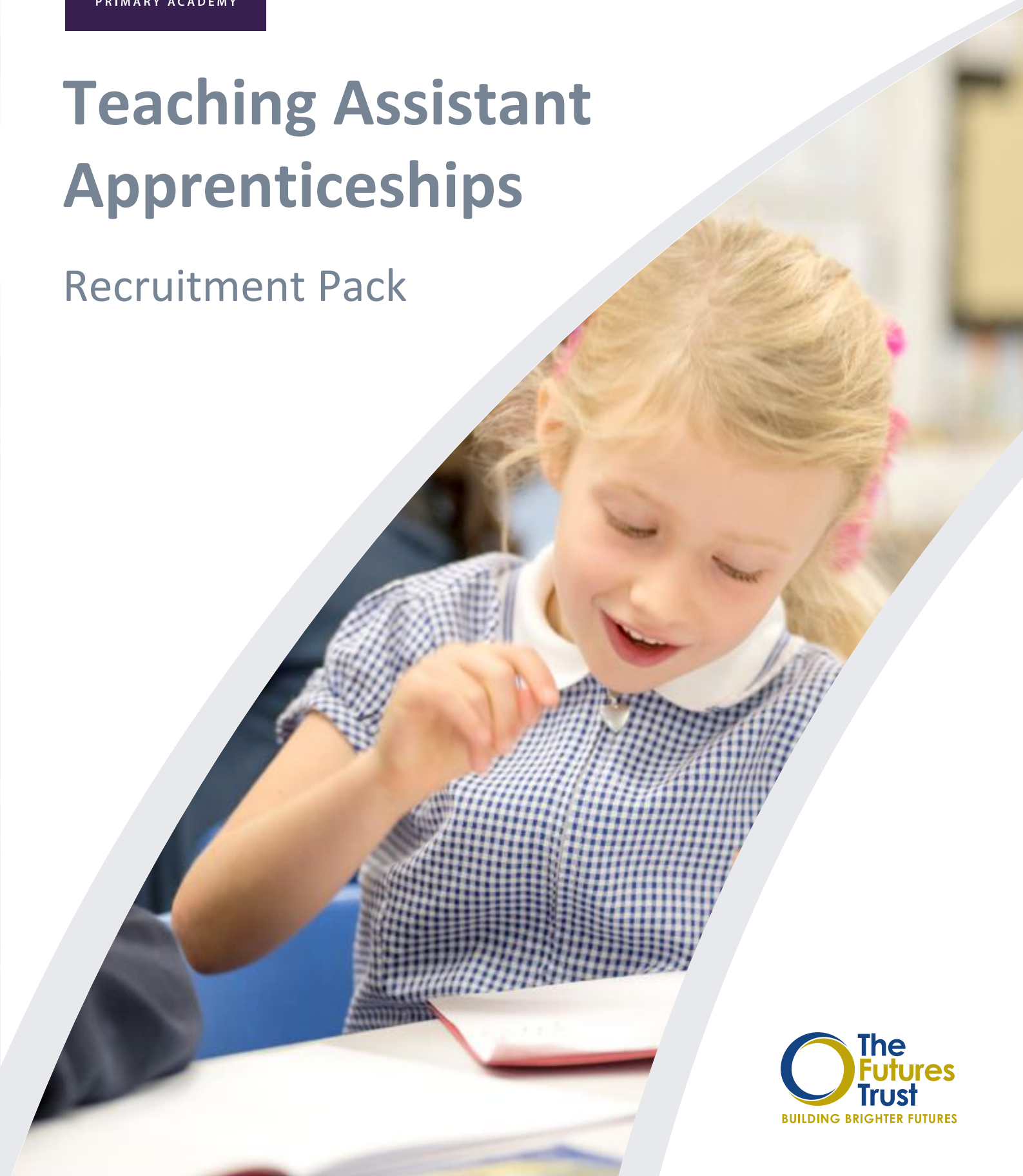




**KERESLEY  
GRANGE**  
PRIMARY ACADEMY

# Teaching Assistant Apprenticeships

Recruitment Pack





## BUILDING BRIGHTER FUTURES

Our story is one of moral purpose. We are a learning community where everyone works collaboratively to plan, spread expertise and tackle challenges together — always focused on putting the needs of our students first. Together we build brighter futures.

### Our Mission

We aim to make a difference by raising the horizons and ambitions of everyone who learns, works, and lives within our diverse communities.

### Our Values

The Trust is committed to building brighter futures. This commitment is underpinned by three core values:

- Student's first
- It's about learning
- No barriers

### Join Us

This is an exciting time to become part of The Futures Trust. Every role here is more than a job — it's real, impactful work that makes a meaningful difference in the lives of our students and their communities. We offer trust wide career paths and invest in outstanding opportunities for our staff to learn, grow, and truly change lives.



**4**

Primary Schools



**6**

Secondary Schools



**9000+**

Students



**1300+**

Staff



## Thank you for considering a career with The Futures Trust.

We are delighted to provide you with this recruitment pack, designed to offer all the information you need to embark on a rewarding journey with us.

# John Astley

## Interim Head of School



Keresley Grange Primary Academy is a thriving school that is committed to Building Brighter Futures for all of its students.

Children are at the heart of all that we do and our staff go the extra mile to help them to be the very best that they can, day in, day out. Our team is committed to their own learning as much as that of the children and our Keresley Grange 'family' work together to support, inspire and challenge each other.

We are looking to expand our team of talented professionals who excel in their field to help us on the next phase of our exciting journey.

**We look forward to hearing from you.**





# Job Details

JOB TITLE	TEACHING ASSISTANT APPRENTICESHIP x 2
OPPORTUNITY	<p>Are you passionate about working with children and want something new to get your teeth stuck into?</p> <p>Do you want to make a significant contribution to our exciting future, where "uniqueness" of all is celebrated?</p> <p>Do you want to be part of an exceptional team of staff and feel empowered to make a real difference?</p> <p>Keresley Grange is looking for you! Having just welcomed Ofsted (Feb 2025) who have confirmed that we remain a GOOD school, we are seeking to appoint two enthusiastic, nurturing and positive Teaching Assistant Apprentices to support and enhance the teaching and learning of our pupils.</p> <p>You will have a flexible approach to work and be key in helping pupils achieve their full potential during their time at school. You will gain the support, knowledge and experiences needed to successfully complete an 18 month Teaching Assistant Apprenticeship.</p> <p>Keresley Grange has transformed in recent years and is at a point of rapid growth and development. Our children are at the heart of all that we do and their uniqueness is celebrated, they attend and behave well and enjoy developing their creative skills. It is an exciting time to join our team. We warmly encourage prospective candidates to visit the school.</p>
REPORTING TO	Class Teachers and Senior Leaders
LOCATION	Based at Keresley Grange Primary Academy with a requirement to travel to work at or for schools in the Trust.
SALARY	<p>National Apprenticeship Wage</p> <p>30 hours per week, 39 weeks per annum</p> <p>Mon – Fri: 8.55 am – 3.25 pm</p>
BENEFITS ENHANCING WORKING LIVES	<ul style="list-style-type: none"> <li>- Competitive rates of pay</li> <li>- Professional development opportunities</li> <li>- Career pathways across the Trust</li> <li>- Teacher / Local Authority Pension Scheme</li> <li>- Online retail discount</li> <li>- Employee Assistance Programme</li> <li>- Family Friendly policies to support family &amp; carer commitments</li> <li>- Flexible Working Arrangements</li> </ul> <p><a href="http://www.thefuturestrust.org.uk/why-work-for-the-futures-trust">www.thefuturestrust.org.uk/why-work-for-the-futures-trust</a></p>



## Job Description

### Job Purpose

To provide enthusiastic, nurturing and positive support to enhance the teaching and learning of our pupils. A flexible approach to work and be key in helping pupils achieve their full potential during their time at Keresley Grange.

### Duties and responsibilities

- Supervise and support the teaching activities of individuals or groups of children/young people to ensure their safety and facilitate their physical and emotional development.
- Monitor individual pupil's progress, achievements, problems, condition and development needs reporting to the responsible teacher as appropriate
- Assist the teacher in the development, delivery and implementation of Individual Education/Behaviour Plans and Personal Care Programmes for individuals or groups of children.
- Prepare and deliver programmes to support Special Needs e.g. Read Write Inc, one-to-one tuition, interventions etc, following the guidelines and training given under the guidance of the teacher.
- Assist the teacher with the planning of learning activities in the classroom or designated areas preparing or modifying work for individuals or groups of pupils as directed.
- Use strategies in liaison with the teacher, to support pupils to achieve learning goals
- Provide support for local and national learning strategies e.g. English, Mathematics, and Early Years.
- Assist with the implementation of programmes designed by other professionals such as Educational Psychologists, Speech and Language therapists.
- Assist the teacher with the administration of baseline/tests and other assessments.
- Support the use of computing in learning activities and develop pupils' competence and independence in its use.
- To prepare and maintain equipment and teaching resources for lessons and activities including the control of stock within the classroom
- Prepare/clear classroom as directed before and after lessons, including the preparation of visual aids, and the display and presentation of pupil's work.

### Line management

- The job involves no direct responsibility for the supervision, direction or co-ordination of other employees. The work will involve demonstration of own duties.

### Professional Development

- Maintain personal professional development to ensure that the knowledge and skills required to fulfil the Teaching Assistant Apprenticeship.
- Be a role model to students, and understand and promote the aims of the School and the values of the Trust.



## ▼ Person Specification

AREAS	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	MEASURED BY
EDUCATION AND QUALIFICATIONS	<ul style="list-style-type: none"> <li>GCSEs grade A-C / 9 - 4 in English and Maths or equivalent level of numeracy and literacy</li> </ul>		Application Form Certificates
SKILLS AND ABILITIES	<ul style="list-style-type: none"> <li>Confident in building and maintaining relationships with young children</li> <li>Team player who works well with colleagues</li> <li>Able to follow instructions and complete tasks set.</li> <li>Able to use own initiative.</li> <li>Able to communicate effectively in spoken and written form.</li> <li>Demonstrated competence in numeracy and literacy.</li> <li>Able to follow the school's safeguarding procedures and recognise when to report any concerns</li> </ul>		Application Form Interview
OTHER REQUIREMENTS	<ul style="list-style-type: none"> <li>A flexible attitude with a willingness to learn.</li> </ul>		Application Form Interview





## How to apply

**Closing date:**  
**27<sup>th</sup> June 2025**

**Interviews:**  
**w/c 30<sup>th</sup> June 2025**

If you wish to find out more about this role and a career within The Futures Trust please contact the Recruitment Team:  
**tel: 02477 102134**

To apply for this post, please complete the online application form found at:  
**[www.thefuturestrust.org.uk/work-with-us/current-vacancies](http://www.thefuturestrust.org.uk/work-with-us/current-vacancies)**

On application please read the following policies found at:  
**[www.thefuturestrust.org.uk/work-with-us/recruitment-pack](http://www.thefuturestrust.org.uk/work-with-us/recruitment-pack)**

- Keresley Grange Primary Academy Safeguarding & Child Protection Policy
- Safer Recruitment Policy
- Suitability Policy
- GDPR Privacy Notice for Applicants





**The Futures Trust are committed to safeguarding and promoting the welfare of children and young people and require all staff and volunteers to share this commitment.**

The successful candidates for all positions will be subject to an enhanced DBS check and Social Media check.