



ST. EDWARD'S ROYAL FREE ECUMENICAL MIDDLE SCHOOL

LEARNING TOGETHER IN CHRIST

SERVICE EXCELLENCE RESPECT FAITH

JOB DESCRIPTION: Teacher of Art and Design

MAIN PURPOSE

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

DUTIES AND RESPONSIBILITIES – CLASSROOM TEACHING

- Plan and teach well-structured lessons to assigned Art and Design classes following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of all pupils
- Set high expectations which inspire, motivate and challenge pupils
- Ensure good behaviour management of pupils, managing behaviour effectively to ensure a good and safe learning environment and encouraging pupils to display good behaviour for learning in line with the school's Behaviour and Relationships Policy
- Demonstrate good subject and curriculum knowledge
- Be willing, where appropriate, to teach a second subject

DUTIES AND RESPONSIBILITIES – PASTORAL CARE

- Be an effective Form Tutor, providing high quality pastoral care and academic monitoring for the pupils in your group
- Work as an effective member of the Tutor team, working with other tutors, the Head of Year and the SENDCO
- Run pastoral time effectively, taking account of collective worship

WHOLE- SCHOOL ORGANISATION, STRATEGY AND DEVELOPMENT

- Contribute to the development, implementation and evaluation of the school's schemes of work, policies, practices and procedures, always in keeping with the school's values and vision at a level appropriate to this post
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure coordinated outcomes
- Use school systems, such as CPOMs and Edukey effectively and appropriately
- Attend and contribute to teaching staff meetings as per the school calendar
- Develop positive relationships with colleagues and work positively as part of the STERF team
- Communicate professionally with a variety of stakeholders including members of staff, parents/carers and any other appropriate stakeholder

PROFESSIONAL DEVELOPMENT/CPD

- Participate in the school's appraisal and performance management procedures
- Undertake necessary CPD to gain knowledge, understanding and skills appropriate to your role
- Where appropriate engage appropriately and successfully in the ECT framework

PERSONAL AND PROFESSIONAL CONDUCT

- Uphold public trust in the profession and maintain high standards of ethics and behaviour
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Work proactively to support the Christian ethos of the school, with particular regard to the school's vision and values

GENERAL

- Be a positive role model for pupils
- Actively work to promote safeguarding and support the DSL or other appropriate middle leaders with safeguarding procedure
- Undertake any other reasonable tasks as requested by the Headteacher