



GREYFRIARS
CATHOLIC SCHOOL



**Art, Design and
Technology Subject
Leader**



Art, Design and Technology Subject Leader

Thank you for your interest in the role of Art, Design and Technology Subject Leader at Greyfriars Catholic School, part of The Pope Francis Multi Academy Company (PFMAC) and Archdiocese of Birmingham.



Due to the relocation of our current leader in ADT, we are looking for an inspirational and aspirational individual to join Greyfriars Catholic School and contribute to the life chances of the young people in our school community. This is also an exciting time for the school as we continue our journey of radical change with joy at the centre. This role will allow genuine scope to be part of something ambitious and improve the opportunities and outcomes of students in our school community.

We know that creative and practical subjects contribute significantly to the school experience for our students. It is important to see the scope and potential that this brings. Currently, we are a small school but we are growing. This role will suit an enthusiastic leader who is committed to developing a culture of high achievement, engagement and aspiration. It is a role that will be instrumental in supporting students to maximise their potential and achievements in every aspect of school life. There is scope to grow with the school and be dynamic in its development and contribution to the direction of the school.

Our vision at Greyfriars is that we are a Catholic School that champions students so they flourish individually and collectively. We champion students through teaching them well and holding them to account when they need guidance and support. Championing students means that we have a school where learning is disruption free with the highest expectations and ambition for students. We know that working hard and being kind helps students feel personally and academically successful. In this role, you would be their champion.

I hope you are excited by the potential this role offers. Please do not hesitate to contact us to seek further information. I will be delighted to personally show you around our wonderful school and discuss this role in more detail.

Yours faithfully

Ms Lyndsey Caldwell

Headteacher

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Application Details

We hope you are interested in this exciting opportunity and would like to submit an application form.

To apply for the post of Art, Design and Technology (ADT) Subject Leader please -

- Fully complete the CES application form, ensuring all details are accurate and all declarations are signed. Please ensure you include details of two professional referees with one being your current employer (with email addresses).

For further information, please contact the School Business Manager, Sophie Upellini, s.upellini@gfcs.uk Tel: **01865 749933**

We reserve the right to close this advertisement early if we receive a high volume of suitable applications.

Interview date: TBC

Job start: September 2025

As we are a Catholic school, applicants must complete the CES application form in order to be considered for an interview. There is no requirement to be Catholic in order to be successful at an interview. We are committed to equal opportunities.

To comply with the Asylum and Immigration Act 1998 (as amended by S147 of the Nationality and Immigration and Asylum Act 2002) all prospective employees will be required to supply evidence of eligibility to work in the UK.

Greyfriars Catholic School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant for any position will be required to undertake an enhanced disclosure via the DBS (disclosure and barring system) and appropriate Right to Work clearances and our recruitment and selection practices.

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Job Title:	Subject Leader for Art, Design and Technology
Contract	Full Time - Permanent
Reporting To:	AHT Teaching and Learning
TLR	£10,000

Roles and Responsibilities for a Subject Leader

In addition to the responsibility of class teacher, as set out in this job description and the School Teachers Pay and Conditions Document, the Subject Leader will also undertake the duties and responsibilities as set out in this job description.

Core Purpose of the Role:

- Provide strategic and operational leadership for Art, Design, and Technology (ADT) across all key stages.
- Act as the subject expert in curriculum content, teaching strategies, and resources.
- Develop teaching and learning to ensure the highest standards of provision and student progress.
- Ensure the ADT curriculum is coherently planned, sequenced, and inclusive, supporting disadvantaged students and those with SEND.
- Collaborate with colleagues to develop their pedagogical content knowledge.
- Stay abreast of best practices and innovative pedagogy to advance ADT teaching.
- Use data to inform interventions and curriculum development, ensuring a consistent, high-quality education.

Core Requirements

- Inspire trust and confidence in students and colleagues.
 - Lead and manage the ADT team, fostering collaboration and commitment.
 - Deliver high-quality teaching that motivates students and offers varied pathways for engagement.
 - Support non-specialist teachers to maintain an exemplary student experience.
 - Monitor and ensure student progress aligns with challenging, evidence-based targets.
 - Embed disciplinary literacy within the subject.
 - Contribute to a robust careers education, information, and guidance (CEIAG) programme.
 - Promote and support excellent behaviour for learning and clear routines.
 - Uphold exemplary health and safety standards.
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Duties and Responsibilities

Curriculum and Assessment

- Set clear targets for subject achievement and monitor progress through data analysis.
- Evaluate teaching through work scrutiny, teacher plans, and assessments to identify strengths and areas for improvement.
- Ensure the ADT curriculum promotes equality, diversity, and cultural capital.
- Develop transition support plans for students with additional language needs.

Leadership and Management

- Facilitate a collaborative ethos within the ADT department, sharing best practices and celebrating achievements.
- Act as a performance manager for designated staff, supporting professional growth and accountability.
- Lead on teaching and learning development within the department.

Teaching and Learning

- Foster a culture of high professional standards for teaching and learning that exemplify the schools teaching philosophy.
- Contribute to the school's strategic plans, priorities, and policies as they relate to ADT.
- Maintain a safe and productive environment for learning.
- Design effective cover work and support cover teachers to ensure continuity in learning.

Professional Development

- Fully engage with the professional development priorities of the school.
- Take ownership of personal development, attending relevant training to improve knowledge and skills.
- Support and encourage continuous professional development within the ADT team, including that of Health and Safety.

General Expectations

- Promote and safeguard the welfare of students at all times.
- Support school policies and practices relating to health, safety, welfare, and equality.
- Work inclusively with colleagues to create a welcoming, non-discriminatory environment.
- Be flexible and undertake duties that support the school's broader goals and priorities.

Person Specification

Relevant experience

- Qualified Teacher Status and appropriate experience teaching the subject
- Ability to present information to a variety of audiences
- Evidence of work with children/young people and involvement with parents
- Relevant knowledge of curricula

Education and training

- Good general standard of education
- Good communication skills written and oral
- QTS and relevant teaching experience

Special knowledge and skills

- Ability or potential to use and interpret data
- Computer literate
- Ability to find solutions to complex problems
- Understanding of issues affecting young people

Interpersonal skills

- Ability to relate to teachers, other professionals, families and students
- Good listening skills
- Ability to work as a member of a team, be solution-focused and work on own initiative

Other

- Ability to relate to and promote the ethos of the school
- Willingness to undertake training as required
- Optimistic outlook that recognises the complexity of working in schools but the joy that is at the centre of such important work

How this is identified

- Application form/supporting statement
- Interview/presentation
- Review of interview tasks
- References

In addition to the Greyfriars Catholic School will commit to:

- Promoting courteous and respectful relationships with students and staff at all times
- Using their influence with other staff and students to promote high standards of behaviour, ambition and order within the school
- Working to maintain the School at the forefront of educational practice
- To support the Catholic ethos of the PFMAC

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- To play a full part in the PPMAC's school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example
- To support the MAC in meeting its legal requirements for worship
- To continue professional development as agreed

The purpose of this Job Description is to set out in general terms the management, purpose and responsibilities of a specific job at Greyfriars Catholic School. It is not intended to be a comprehensive listing of every task that a Greyfriars Catholic School employee might be called upon to undertake. Neither is it a legal document, although it may be referred to in Contracts of Employment.

It will be reviewed at least once every two years and it may be subject to modification or amendment at any time after consultation with the holder of the post.

By my signature, I hereby certify that I have reviewed the attached description of my position and agree to perform the duties described therein. I understand that the PFMAC may make modifications, additions, or deletions to this job description at any time, and will notify me of any changes by sending me a revised copy for my review and signature.

Employee Printed Name: _____

Date: _____

Employee Signature: _____



References

- Positive recommendation in at least two professional references

Essential Employment Checks (if offer of appointment is made)

- Proof of qualifications:
- QTS, and Induction,
- Degree, A Levels [original certificates]
- Enhanced DBS clearance
- (and overseas police check if appropriate)
- Requirement to complete online Health Screening Assessment
- Documentary evidence of entitlement to live and work in the United Kingdom
- Teaching Registration and Barred List Checks