

Art, Design and Technology Technician

Closing date: 9am Tuesday 17 May 2022

Interviews to take place: Wednesday 25 May 2022

Start date: asap - June/July 2022



Grow together.

Excel together.

Learn together.

When schools collaborate, incredible things happen.

Together Learning Trust is a thriving group of five schools, two secondary and three primary, inspiring over 3500 young people. We are driven by a shared commitment to providing magical learning experiences for all our children and a belief that all of them can achieve great things.

Exceptional achievement stems from developing world class teaching and learning. **Creativity** is the core of our values. Our staff are amazing, in both the relationships they forge and the incredible range of opportunities they make possible. We get great results, but we give and expect so much more. We are shaping a generation of future global citizens with the character they need to succeed; with the integrity and commitment to **excellence** that will enable them to thrive.

We cherish our staff, support their wellbeing and enable them to flourish. We never stop learning, so we invest in both our teachers' and schools' development and by reaching out to leading educational research to keep ahead of our game. Being part of Together Learning Trust feels special due to the unique nature of the schools and the opportunities it brings for staff, students and communities to collaborate. For everyone involved in our Trust our mission is simple. To **Grow, Excel, and Learn Together**.

What could we do, together?

David Lord, Chief Executive Headteacher

Work together.

Together Learning Trust schools are wonderful places to work. We value and support our team across all our schools, and recognise the ideas, experience and expertise of our staff. The Trust schools work closely together to identify and then implement the best school development strategies across schools. Our aim is to grow great people and talent.

Together Learning Trust believes in great leadership that inspires staff to achieve more for their young people. Our teacher training programmes ensure staff are always at their best in the classroom. Being part of the Trust opens up new opportunities for staff development. We place young people front and centre in all we do and we expect them all to achieve great things. They lead and shape the progress of their school community. School life is enriching and purposeful for everyone and parents engage fully in supporting their children to achieve great things.

OUR CORE PURPOSE IS GROW, LEARN, ENJOY AND EXCEL TOGETHER.

Together Learning Trust works from the ground up, not the top down. We place young people front and centre in all we do and we expect them all to achieve great things. They lead and shape the progress of their school community. School life is enriching and purposeful for everyone and parents engage fully in supporting their children to achieve great things.

OUR TEAM

Together's school development strategy is based on **collaboration, integrity** and **creativity**. Central to that is valuing the unique strengths of our schools, and creating structures that harness and share expertise throughout the trust to enable everyone to learn and excel. Together we form a supportive structure which gives us all strength to flourish.

Our team includes all the staff at all the schools in our partnership, and everyone who shares our commitment to providing magical learning experience for all our children. Together Learning Trust believe in exceptional leadership that inspires staff to achieve more for our young people. We have a great leadership team in place, who bring a wealth of expertise and wisdom gained through many years in education and business.



Art, Design and Technology at Honley High School

Our department

The Art, Design and Technology Department at Honley has 9 teaching staff and 2 technicians. We are a forward-thinking team and we are always looking for creative approaches to teaching and ways to incorporate new technologies into our lessons.

There is a friendly and supportive working atmosphere where all staff are encouraged to develop and excel. Student learning and engagement in Art, Design and Technology are the key priorities for the team.

We work in 10 specialised, fully equipped rooms, along with 3 prep rooms. Being geographically close together is great for collaborating and supporting each other.

Art, Design and Technology is a popular subject with a high take-up across a wide range of subjects and vocational levels. There's lots going on including a STEM Club for KS3, and a busy lunchtime offering. We organise trips to local and national places of interest.

There is a range of experience within the team and clear expectation that everyone shares approaches for excellent practice and collaborates to develop and review schemes of learning and other resources. We offer committed, passionate and enthusiastic teachers an ideal opportunity to develop their career in a school with a caring atmosphere. Our team are friendly and enthusiastic, we are united by curiosity

and an infectious enthusiasm for Art, Design and Technology. If that sounds like you, come and help shape our team.

Key Stage 3

In Key Stage 3, students are taught once a week in each of the disciplines of Design Technology, Art and Food and Textiles. Our schemes of work and lesson resources have been created in-house, following the Accelerated Learning Cycle and covering a comprehensive programme of knowledge and skills developed from the National curriculums for each subject area.

Key Stage 4

At Key Stage 4 students have 5 periods of their option choice over the fortnightly cycle. Students can select from a varied choice of options providing GCSE or vocational qualifications. KS4 options offer students the opportunity to fully express their creative sides through personal and unique pieces at work made from a range of materials and media.



Discover a special place to work and study

For a really good sense of what our school and students are all about, explore our website at www.honleyhigh.co.uk, read our prospectus, and visit our busy Facebook page <https://www.facebook.com/HonleyHighSchool/>.

If you think you'd be a good fit for our ambitious, exciting and caring school, apply now. Please contact recruitment@honleyhigh.co.uk if you have any questions.

Honley High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful applicants will need to undertake an enhanced DBS check.



Job Title: Technician (Art, Design and Technology) specialising in Food Technology, Art and Textiles

Salary Grade: Grade 5 (SCP 5-6) £11,157 - £11,380

Line Manager: Curriculum Leader of Art, Design and Technology

Start Date: asap - June/July 2022

Purpose of the post:

- To assist with co-ordinating the use and development of practical resources and facilities, including the provision of guidance and support in meeting the practical requirements of the Art, Design and Technology curriculum specifically Food Technology, Art and Textiles
 - To assist with workshop servicing, construction and repair, health and safety, advice and guidance relating to practical work, administration, other general duties
 - To communicate effectively with students and colleagues
 - To engage fully with the school's professional development, quality assurance and performance management processes in order to develop practice and provide the highest standards of education and care for our young people
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Key responsibilities

Workshop Servicing

- To be responsible for the preparation of materials, stock and apparatus required for demonstration and for practical work in all workshop.
- To assist in the maintenance of the workshops and ensuring all surfaces and equipment are clean and safe to use.
- To deliver equipment and resources to workshops or classrooms as requested.
- To set up ICT and multi-media equipment.

Construction and Repair

- To ensure maintenance and repair of equipment to required standards, including obtaining estimates for more complex repair work.
- To test new equipment and devise new practical work in consultation with the Curriculum Leader.
- To design, construct and/or modify equipment and work for use and display.

Health and Safety

- To be responsible for safe storage and/or disposal of storage equipment, materials, chemicals and hazardous and non-hazardous waste materials in line with recognised procedures.

- To contribute to the production of appropriate risk assessments.
- To liaise with appropriate bodies ensuring that routine safety checks on workshop equipment, first aid kits are carried out and that electrical and other safety checks are undertaken.
- To advise site cleaning staff and others of potential hazards and of safe working practices within the Art, Design and Technology Department.
- To inspect, maintain and ensure correct use of safety equipment.
- To give health and safety advice to technical staff, teachers and students.

Advisory

- To demonstrate experience/ investigations to the students to assist with the teaching and learning process.
- To give technical advice to teachers, technicians and students.
- To assist in practical classes and carry out demonstrations working with students where appropriate.
- To keep up-to-date with health and safety requirements (including attending courses and reading relevant publications).

Administration

- To contribute to an efficient system for ordering, stocking, storing and distributing items used in the Art, Design and Technology Department, including any associated record keeping.
- To contribute to all relevant information and recording systems including cataloguing, filing and inventories, and legal records as they relate the Health and Safety and equipment/appliance testing.
- To attend relevant Art, Design and Technology Departmental and other meetings.
- To receive and check deliveries and associated invoices.
- To recommend the purchase of specific items of equipment, researching costs and raising orders in consultation with the Curriculum Leader.
- To contribute to data and reports relating to the Art, Design and Technology Department, as required.

General

- As part of your wider duties and responsibilities you are required to promote and actively support Honley High School and the Together Learning Trust responsibilities towards safeguarding.
- Carry out your duties with due regard to current and future Honley High School and the Together Learning Trust policies, procedures and relevant legislation.
- To liaise with the Head of Department to contribute to the induction of ITT students and ECTs.

Other Specific Duties

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not be identified. Employees will be expected to comply with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description.

This job description is current at the date shown. It will be reviewed at least annually and, in consultation with you, it may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

We are committed to safeguarding children, young people and vulnerable adults. All staff and volunteers are expected to behave in a way that supports this commitment and are subject to an enhanced DBS check.

Person Specification

To be assessed through application, reference and interview

Criteria	Essential	Desirable
Qualifications		
Maths and English qualification at GCSE level or equivalent, or ability to demonstrate ability to work at this standard	✓	
Food Technology / Art / Textiles qualifications at GCSE level or equivalent, or ability to demonstrate work at this standard	✓	
NVQ Level 4 or equivalent, or equivalent experience in a relevant discipline		✓
Numeracy and literacy skills to level necessary to undertake calculations, cash transactions and to produce reports and written correspondence	✓	
Relevant Experience		
Experience of handling and preparing materials and resources	✓	
Previous experience of setting up tools and equipment	✓	
General And Special Knowledge		
General knowledge of Design and Technology equipment and resources	✓	
Knowledge of COSHH regulations as they apply to school workshops and Design and Technology specifically food, art and textiles	✓	
Knowledge of CLEAPPS regulations as they apply to school design and technology and workshops	✓	
Knowledge of Health and Safety	✓	
Knowledge of and commitment to the schools Equality and Diversity Policy and how it relates to the duties of the job	✓	
Knowledge of ordering/maintaining stock	✓	
Skills And Abilities		
Practical skills and ability to carry out good repairs/maintenance	✓	
Ability to use ICT software and packages to support learning	✓	
Ability to work on own initiative and as part of a team	✓	
Ability to provide relevant advice and support to teachers	✓	
Ability to communicate effectively with staff and students	✓	
Personal Qualities		
Commitment to ongoing personal training and development	✓	
Commitment to promoting the ethos and values of the school and getting the best outcomes for all pupils	✓	
Passionate belief in the potential of all young people	✓	
Ability to work and lead under pressure and to deadlines	✓	
High expectations of self and others	✓	
Listen to and reflect on feedback from others	✓	
Excellent punctuality and attendance	✓	
Ability to inspire the trust, confidence and respect of students, staff and the wider community	✓	
Ability to establish and maintain good relationships with others	✓	
Energy, imagination, enthusiasm and dynamism	✓	
Integrity, loyalty and personal commitment	✓	

Sense of humour and ability to maintain a sense of perspective	✓	
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