

Lincoln Christ's Hospital School

Educating in Lincoln since 1090



Support Staff Specification: Art Technician

ESSENTIAL	DESIRABLE
Good general standard of education	Excellent computer skills – e.g. Microsoft Office Software – word, excel spreadsheets
A flexible approach to work with the ability to prioritise their workload	Experience of working in a school environment
Ability to use own initiative within department protocols	Knowledge of SIMS
Ability to work as a team and alone	Relevant courses
Excellent communication skills	First Aid certificate (or willingness to undertake)
Excellent administrative skills	
Ability to work under pressure	
Self-motivated and able to work without constant supervision	
Able to take instructions when required	
Ability to think logistically	
Attention to detail	
Honesty and trustworthiness	
Team player	
Reliable	
Experience of developing a positive working environment	
Ability to maintain an unflustered, calm and professional manner in challenging situations A friendly manner and good sense of humour	
A warm and caring nature with the ability to develop positive relationships with students and colleagues	