**A Co-operative Trust School**



**CHILDREN’S SERVICES**

**PERSON SPECIFICATION**

The appointment is subject to the current conditions of service for the role contained in the relevant Pay and Conditions document and other current education and employment legislation.

**School Moto & Ethos**

Ready to Listen, Ready to Learn Together

All our young people to become Happy, Independent Learners who are Prepared for Adulthood

**POST TITLE:**  ASD Hub Teaching Assistant - Level 2 (Epinay Business & Enterprise School)

**GRADE:**  Band 5 (Subject to Job Evaluation)

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|  | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| **Application** | * Fully completed application form for this role
* Two professional references (one of which should be from your current or most recent employer)
 |  | * Application form
* References
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| **Educational Attainment** | * NVQ 2 in education/ childcare or equivalent (e.g. NNEB) or experience in relevant discipline
* Willingness to undertake a first aid qualification (if not already held)
 | * Evidence of further training/development
* First aid qualification
 | * Application form
* Certificates
* Interview
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| **Work Experience** | * Experience of working with children and young people with a diagnosis of Autistic Spectrum Disorder
* Experience of working with children and young people with complex speech, language and communication needs that often require the use of alternative communication methods
* Experience of working with pupils with learning difficulties
* Experience of supporting a teacher within a classroom setting
 | * Experience of working with children and young people within a specialist ASD provision
 | * Application form
* Interview
* References
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| **Knowledge/****Skills/****Aptitudes** | * Recent and relevant professional development for working with children and young people with ASD and complex speech, language and communication needs
* Effective use of ICT to support learning
* Use of other technology equipment – PC, video, photocopier etc.
* Understanding of relevant policies/codes of practice and awareness of relevant legislation
* Basic understanding of child development and learning
* Able to self-evaluate learning needs and actively seek learning opportunities
* Able to relate well to children and adults
* Good numeracy/literacy skills
* Training in the relevant learning strategies e.g. literacy
 | * To have a specific area of expertise within a classroom setting (eg Phonics, sign language, after school clubs, residential, PECS)
 | * Interview
* References
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| **Disposition** | * Able to work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these
* Able to relate well to children and adults including dealing with conflict and challenging behaviour
* Committed to the principles of equality and diversity
* Flexible approach to work
* Willingness to drive school mini bus (if suitability skilled)
* Willingness to escort on school transport
* Willingness to deliver after school clubs
 |  | * Interview
* References
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| Circumstances | * Be suitably flexible to meet needs of changing environment
* Enhanced clearance from Disclosure and Barring Service
* Full driving licence and willing to undertake business driving
 |  | * DBS check
* Application form
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