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| page1image53004528 | **The Redway School Job Description** |

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| **Post Title:** | **Class Teacher for Secondary Age Pupils with ASC and accompanying Severe Learning Difficulties.** |
| **Responsible to:** | Head of ASC Department / Headteacher |
| **Job Purpose:** | * To take full responsibility for all aspects of teaching and learning, delivering personalised programmes of learning to ensure that pupils progress. * To work collaboratively with staff within the ASC Department to deliver an appropriate curriculum that reflects and acknowledges the needs of the pupils. * To monitor and evaluate pupil progress. * To work collaboratively with STA’s, lead and deploying adults within the class team in order to provide support for pupils and to impact upon pupil progress. * To liaise with outside agencies and other professionals as necessary and to work in unison with parents and carers in their child’s learning. * To ensure the safeguarding, safety and wellbeing of the pupils. |
| **Responsibility as a Class Teacher:** | |
| **Teaching and Learning:** | * To have an understanding of the National Curriculum and current developments in learning and teaching approaches, especially for the needs of secondary age pupils with ASC and accompanying learning difficulties. * To plan, deliver lessons that are personalised and differentiated relevant to the needs of the pupils, * To motivate pupils to engage in learning and to support pupils to build their self-esteem becoming confident learners. * To provide a learning environment that is motivating and stimulating to the pupils. * To follow through the systems of managing behaviour in accordance with the school behaviour policy. * Making effective use of STA’s to ensure maximum effect on pupil engagement and achievement. |
| **Assessment and Recording** | * To input assessment onto the school’s systems on a regular basis. * Producing Positive Handling Plans (PHP’s), Pupil Profiles for pupils within the class group. |
| **Pupil Well Being** | * To be responsible for the pastoral care and safeguarding of pupils within the class. * To promote a positive approach to behaviour within the class. * To monitor pupil attendance and to follow up absence of pupils with parents / carers on the first day of absence. To monitor patterns of attendance and to alert the Leadership Team of any concerns. * To attend multi professional meetings as directed by the Leadership Team. |
| **Working with parents / carers** | * To liaise with parents / carers on a frequent basis – daily through the home / school communication books. * Attend parent / carer consultation meetings twice yearly. * Prepare EHCP Reports for reviews, attend EHCP reviews and complete all paperwork accordingly. * Prepare End Of Year Reports |
| **Other** | * To contribute fully to the life of the school to ensure success. * To attend and participate in regular meetings, fulfilling responsibilities, including those on school rotas. * To participate in continuing professional development. * To undertake any other tasks at the discretion of the Headteacher and Strategic Leadership Team. |