

<b>PERSON SPECIFICATION</b>			
<b>Assistant Caretaker</b>			
		<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Qualifications</b>	Minimum Grade C GCSE/O Level in English and Maths		Y
<b>Knowledge and Understanding</b>	An understanding of health & safety requirements of a School Ability to communicate clearly to all sections of the school community both verbally and in writing.	Y Y	
<b>Skills</b>	D.I.Y. skills to undertake day to day repairs and maintenance of building, including the basic knowledge and operation of the school heating system. Ability to assist in the training and induction of new cleaning staff. Understanding of the principles of health & safety in a school environment including COSHH. Ability to manage own time effectively and demonstrate initiative including establishing priorities within own workload. Ability to adhere to working procedures and policies within the school environment. Ability to operate as part of a team or individually as required. Ability to perform the physical tasks required by the post, including lifting, carrying and pushing various equipment to undertake the duties of the post. Displays commitment to the protection and safeguarding of children and young people. Display a conscientious and logic approach to the variety of tasks necessary for the smooth running of the school.	Y Y Y Y Y Y Y Y Y Y	
<b>Working with Others</b>	Understands the importance of working in co-operation and partnership with colleagues. Approachable, accessible and flexible High expectations and standards of self and others	Y Y Y	
<b>School Ethos</b>	An ability to be a personal role model of professionalism, having high expectations of self and others. An understanding of the need for equality of opportunity. Upholding and modelling our school values.	Y Y Y	