



# THE MISBOURNE

## PERSONAL SPECIFICATION

### Assistant Curriculum Leader

E = Essential

D = Desirable

Criteria		E/D
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Qualified teacher status</li> </ul>	<b>E</b>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of teaching at Key Stage 3 and Key Stage 4</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>teaching across the whole Secondary age range;</li> </ul>	<b>D</b>
	<ul style="list-style-type: none"> <li>working in partnership with parents.</li> </ul>	<b>D</b>
<b>Professional knowledge, abilities and skills</b>	<ul style="list-style-type: none"> <li>Subject expertise</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Establish and maintain high expectations for all students</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>the monitoring, assessment, recording and reporting of pupils' progress;</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>the statutory requirements of legislation concerning Equal Opportunities, Health &amp; Safety, SEN and Child Protection;</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>the positive links necessary within school and with all its stakeholders;</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>effective teaching and learning styles.</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>the links between schools, especially partner schools</li> </ul>	<b>D</b>
	<ul style="list-style-type: none"> <li>promote the school's aims positively, and use effective strategies to monitor motivation and morale</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>develop good personal relationships within a team</li> </ul>	<b>E</b>
<ul style="list-style-type: none"> <li>ability to plan sequences of lessons with clear objectives and student learning outcomes matched to departmental schemes of work;</li> </ul>	<b>E</b>	

	<ul style="list-style-type: none"> <li>ability to successfully deploy a range of pedagogical styles to suit the nature of the course content and the ability and attainments of the students</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>ability to manage the learning environment and student behaviour in a manner which is conducive to productive learning for all students develop strategies for creating community links</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Ability to structure learning programmes which enable students to take increasing responsibility for their learning and demonstrate independent learning</li> </ul>	<b>D</b>
<b>Leadership Experience</b>	<ul style="list-style-type: none"> <li>Successful leadership and management within a curriculum area</li> </ul>	<b>D</b>
	<ul style="list-style-type: none"> <li>Experience in leading and managing initiatives to promote high standards of teaching and learning</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Successful experience leading and managing initiatives to promote high standards of student behaviour</li> </ul>	<b>D</b>
	<ul style="list-style-type: none"> <li>Experience in curriculum area/department self-evaluation and development planning</li> </ul>	<b>D</b>
	<ul style="list-style-type: none"> <li>Successful experience of using performance data to maximise levels of student achievement</li> </ul>	<b>D</b>
	<ul style="list-style-type: none"> <li>Ability to inspire staff</li> </ul>	<b>E</b>
<b>People management skills</b>	<ul style="list-style-type: none"> <li>Good Listener</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Ability to motivate students</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Able to work professionally with other stakeholders and external agencies</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Personal and professional integrity</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Ability to work accurately under pressure</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Ability and willingness to adapt quickly to last minute changes or cover arrangements</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Has attention to detail</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Able to prioritise</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Enjoys working with young people</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Excellent presentation skills</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Excellent attendance and punctuality</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Ability to carry out the job description</li> </ul>	<b>E</b>
	<ul style="list-style-type: none"> <li>Reflective practitioner with a commitment to research based practice with a continued interest in developments in teaching and learning</li> </ul>	<b>E</b>