ASSISTANT FARM MANAGER

Job Title: Assistant Farm Manager
Grade: Traded Farm Pay Scale
Allowances: N/A
Job Reference: N/A

BTC Trust Trading exists to better the lives of the communities that the BTC Trust serves through providing services that are in the community interest as well as contributing to the financial success of the BTC Trust.

Our values

We are ambitious, collaborative and inclusive.

We believe that every role contributes to our students achieving. We are a values driven organisation and strongly feel a shared sense of purpose. We behave in a way that puts people at the forefront of our actions and decision making, we champion equality of opportunity and respect our colleagues, our students and our community.

BTC TRUST TRADING

ASSISTANT FARM MANAGER

Core Purpose

To assist the Farm Manager with the day to day running of the farm.

To assist in all day-to-day operations of the farm, ensuring the welfare of livestock, maintaining farm equipment, and supporting the agricultural curriculum; farm management, livestock care, farm upkeep, and providing assistance to students during practical lessons and activities.

Main Responsibilities

The responsibilities of this role could vary as a result of new legislation, changes in technology or policy changes. This job description is not an exhaustive list of tasks of the role.

- Contribute to the efficient and effective operation of the agricultural curriculum by providing a high level of agricultural systems.
- Provide support as required (which may include in the classroom) to enable students to access the curriculum and make progress.
- Support the Farm in the overall responsibility for Health and Safety.
- To set up and maintain well organised workshops and activities as required.
- To ensure a clean, safe and secure farm.
- Undertake routine testing and checking of equipment and resources. Will assist in servicing and undertaking minor repairs as required.
- Support, help and assist students during practical lessons at the direction of the teacher.
- Work on a rota system provided by the Farm Manager to ensure all farm duties are completed during term time, weekends and holiday periods.
- Assist in promoting the farm, academy and Trust in the wider community.
- Undertake and support key events such as Open Days, Lambing Days, Summer Fetes etc. as required.
- Assist with the movement of animals.
- Work with volunteers, school groups and other visitors to ensure a safe and interesting learning environment.
- Contribute to the preparation of resources for teaching sessions.
- Support the administration of key assessments.
- Support with administration as required.
- To monitor show stock.
- To carry out daily livestock checks
- Deliver Friday Afternoon Activities

Other Duties

- To attend mandatory training courses, e.g., Child Protection, Equal Opportunities and Health and Safety related courses

ASSISTANT FARM MANAGER

- To promote and celebrate an approach of equality, diversity and inclusion for all colleagues, students and external stakeholders.
- Responsible for the health and safety of themselves and others
- Responsible for the safeguarding of and promotion of wellbeing for both children and colleagues
- To be a team player and contribute towards the vision, culture and ethos of BTC Trust Trading.
- From time to time, you may be required to carry out other duties commensurate with the role.

Working Conditions

- Physical work, including cleaning using potentially hazardous agents.
- Physically demanding – this role is constantly on feet.
- Will be required to lift, carry and move equipment.
- May be required to work in awkward positions.

Person Specification

Area to be assessed	Essential criteria	Desirable criteria
Safeguarding	Must be able to demonstrate a commitment to the safeguarding and well-being of children and young people.	
Qualifications/Experience	GCSEs (or equivalent) including English and Maths Experience of working on a farm or in an agricultural setting Experience handling and caring for a range of livestock	Relevant qualification in Agriculture or Animal Care Experience working with young people or in an educational environment
Knowledge/Skills	Knowledge of animal welfare and livestock management Good organisational skills and ability to maintain well-organised workspaces	

ASSISTANT FARM MANAGER

	Ability to contribute to curriculum delivery, including supporting practical lessons Able to work independently and show initiative Good communication skills with both adults and young people	