

SHAVINGTON ACADEMY
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Headteacher: Mrs Emma Casewell



Applications are invited for the full-time permanent post of

Assistant Head of Faculty – Design & Technology

Required to start 1st September 2025

Salary Range: £35,674 - £49,084

TLR 2A of £3,391

Overall Purpose of Post

Teachers make the education of their pupils their first concern, and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their pupils.

A teacher is expected to demonstrate consistently high standards of personal and professional conduct. The following statements define the behaviour and attitudes which set the required standard for conduct throughout a teacher's career.

Main Responsibilities:

A teacher must meet and embrace the Academy's procedures and policies in relation to all areas:

Set high expectations which inspire, motivate and challenge pupils

- establish a safe and stimulating environment for pupils, rooted in mutual respect
- set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
- demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils

Promote good progress and outcomes by pupils

- be accountable for pupils' attainment, progress and outcomes
- be aware of pupils' capabilities and their prior knowledge, and plan teaching to build on these
- guide pupils to reflect on the progress they have made and their emerging needs
- demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching
- encourage pupils to take a responsible and conscientious attitude to their own work and study

Demonstrate good subject and curriculum knowledge

- have a secure knowledge of the relevant subject(s) and curriculum areas, foster and maintain pupils' interest in the subject, and address misconcepts
- demonstrate a critical understanding of developments in the subject and curriculum areas, and promote the value of scholarship
- demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject
- Excellent subject knowledge of the National Curriculum at KS3 and the requirements of exam board GCSE syllabuses at KS4

Plan and teach well-structured lessons

- impart knowledge and develop understanding through effective use of lesson time
- promote a love of learning and children's intellectual curiosity
- set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired
- reflect systematically on the effectiveness of lessons and approaches to teaching
- contribute to the design and provision of an engaging curriculum within the relevant subject area(s)

Adapt teaching to respond to the strengths and needs of all pupils

- know when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively
- have a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these
- demonstrate an awareness of the physical, social and intellectual development of children, and know how to adapt teaching to support pupils' education at different stages of development
- have a clear understanding of the needs of all pupils, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them

Make accurate and productive use of assessment

- know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements
- make use of formative and summative assessment to secure pupils' progress
- use relevant data to monitor progress, set targets, and plan subsequent lessons
- give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback

Manage behaviour effectively to ensure a good and safe learning environment

- have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's behaviour policy
- have high expectations of behaviour, and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly manage classes effectively, using approaches which are appropriate to pupils' needs in order to involve and motivate them
- maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary

Fulfil wider professional responsibilities

- make a positive contribution to the wider life and ethos of the school
- develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- deploy support staff effectively
- take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- communicate effectively with parents with regard to pupils' achievements and well-being

Teachers uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school, by:

- treating pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
- having regard for the need to safeguard pupils' well-being, in accordance with statutory provisions
- showing tolerance of and respect for the rights of others
- not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
- ensuring that personal beliefs are not expressed in ways which exploit pupils' vulnerability or might lead them to break the law
- Teachers must have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards in their own attendance and punctuality
- Teachers must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities

Responsibilities relating to the Leadership & Management

- Assist the Curriculum Leader in managing teaching, achievement, behaviour and leadership in Design and Technology through the Academy's systems
- To actively monitor and respond to curriculum development and initiatives in Design and Technology at national, regional and local levels
- To assist the Curriculum Leader in initiating regular reviews of Design and Technology specifications and schemes available, in discussion AHT Line Management.
- To identify appropriate learning pathways for all pupils and to manage the communications process associated with this relating to pupils and parents
- To work closely with the Curriculum Leader to monitor pupil progress, playing an active part in improving teaching and learning to secure whole school achievement, in accordance with whole Academy decisions
- To assist the Curriculum Leader in providing the Governing Body with relevant information relating to the areas of school life pertaining to this post
- To ensure that the work of the Academy is celebrated locally, nationally and internationally. To contribute to the Academy's liaison and marketing activities, e.g. the collection of material for press releases and for the Academy's monthly newsletter
- Make an active contribution to self-evaluation processes across the Academy
- To support the Curriculum Leader in managing a coherent and effective assessment system in Design and Technology, monitoring and reviewing practice as appropriate, so that it informs action support and has impact
- Take a key role in Raising Attainment Plan meetings to ensure accurate data and relevant intervention impact on achievement
- To ensure that teachers of Design and Technology are informed and supported in relevant systems, procedures, policies, etc. and responsibilities are delegated appropriately

- To assist in the Leadership, management and delegation of a program of extra-curricular activities and learning outside the classroom that includes all areas of Design and Technology

Person Specification

Qualifications

- An honours degree in a Design and Technology discipline
- Evidence of professional development relevant to the role
- Evidence of effective professional relationships with parents and pupils
- A track record of success demonstrated through pupil progress

Experience

- At least four years' experience as a classroom teacher in a mainstream secondary school
- Experience of designing and developing resources to support learning
- Experience of working with other teachers and supporting professionals to extend their understanding of educational issues
- Experience of robust self-evaluation and development planning
- Experience of preparing and leading training sessions
- Experience of honest and productive parental engagement

Skills and Attributes

- The capacity to form positive learning - centered relationships with other professionals at different stages in their careers
- The capacity to consistently perform to a high level of success and act as a role model for other professionals
- To be proactive and outward facing, promoting innovation
- Have the skills to implement and evaluate change

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Principal Responsibilities of the job.

Shavington Academy is committed to safeguarding and promoting the welfare of all our pupils and expects all employees and volunteers to share this commitment

All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training

Informal inquiries prior to application should be made to sdonald@shavington.academy

Closing date: Friday 24th January 2025 @ 12 noon
Interview Date week commencing: 27th January 2025

To apply for this post, please complete an application form and provide a supporting statement of no more than two sides of A4 on your suitability for the post to Mrs E J Casewell.

Application packs are available from the Academy website: www.shavington.academy
or by emailing: recruitment@shavington.academy

Please note that only fully completed Academy applications forms will be considered