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| POST: |

**Please ensure that you return this form on or before the date and time stated in the advertisement**

**Personal Details**

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| **FIRST NAME(S)** | | | | | | | | |
| **SURNAME** | | | | | | | **TITLE** | |
| **HOME ADDRESS** | | | | | | | | |
| **TOWN/CITY** | | | | **COUNTRY** | | | **POSTCODE** | |
| **TELEPHONE** | | | | **MOBILE** | | | **EMAIL** | |
| **TEACHER REF NUMBER**   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  | | | | | | **NI NUMBER**   |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  | | | | |
| **Permission to work in the United Kingdom (UK)**  **Are there any restrictions on your rights to work in the UK? (TICK AS APPLICABLE) YES 🞏 NO 🞏** | | | | | | | | |
| **IF YES, PLEASE PROVIDE FURTHER INFORMATION** | | | | | | | | |
| **PLEASE NOTE: PERMISSION TO WORK WITH A PREVIOUS EMPLOYER OR IN A PREVIOUS POST IS NOT TRANSFERABLE** | | | | | | | | |
| **Qualifications, Training and Statutory Induction Period** | | | | | | | | |
| **DETAILS OF TEACHING QUALIFICATIONS OBTAINED OR IN PROGRESS** | | | | | | | | |
| **Name of college, university or other institution, location** | **Inclusive dates Month & Year** | | **Degree/PGCE/Other** | | | **Grade/Class (or state if still in progress)** | | **Main subject and age range** |
| **From** | **To** |
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| **QUALIFIED TEACHER STATUS (QTS) OR QUALIFIED TEACHER LEARNING AND SKILLS (QTLS) STATUS** | | | | | | | | |
| **Please provide the date when QTS or QTLS was, or is expected to be awarded:** | | | | | | | | |
| **QTS DATE** | | | | | **QTLS DATE** | | | |

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| **DETAILS OF DEGREES/DIPLOMAS AND ANY OTHER QUALIFICATION OBTAINED OR IN PROGRESS** | | | | | |
| **Name of college, university or other institution, location** | **Inclusive dates Month & Year** | | **Type of Degree/ Course title** | **Grade/Class** (or state if still in progress) | **Main subject / Subsidiary subject** |
| **From** | **To** |
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**SECONDARY SCHOOL(S) OR EQUIVALENT**

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| **Name of school/college, location** | **Examinations passed** | |
|  | **Date** | **Subjects(with grades)** |
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**NQT INDUCTION PERIOD**

If you gained QTS after 7 May 1999 have you completed the Statutory NQT Induction Period? (TICK AS APPLICABLE)

YES 🞏 NO 🞏 PARTIALLY 🞏

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| **DETAILS OF ANY RELEVANT SHORT COURSES ATTENDED IN THE PAST FIVE YEARS** | | |
| Date | Course Title | Provider |
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**Employment History**

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| **DETAILS OF CURRENT OR MOST RECENT EMPLOYMENT** | | | | | |
| **Name and address of employer** | **Position held** | **Full/Part time** | **Inclusive dates**  **Month & Year** | | **Reason for leaving (if applicable)** |
| **From** | **To** |
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| **PAYSCALE/OR GRADE AND CURRENT SALARY, ALSO INDICATE ANY ALLOWANCE(S) AWARDED AND LEVEL OF PAYMENT** |

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| **TYPE OF PAYSCALE OR GRADE** | **CURRENT SALARY** |

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| --- | --- | --- | --- | --- | --- | --- |
| **PREVIOUS EMPLOYMENT, VOLUNTARY WORK OR OTHER ACTIVITIES** | | | | | | |
| **Please complete with most recent employment/other activities first, detailing gaps between employment/other activities e.g. bringing up family, time spent travelling, periods of unemployment etc. Please include any voluntary work or school based work experience.** | | | | | | |
| **Employer/Organisation** | **Nature of business** | **Position held** | **Full/Part time** | **Inclusive dates**  **Month & Year** | | **Reason(s) for leaving** |
| **From** | **To** |
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**LEISURE ACTIVITIES**

**Please state briefly what your main leisure interests are, particularly where these are relevant to the work for which you are applying**

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**Personal statement in support of application**

In this section you are asked to detail how your knowledge, skills and experience, or any other factors, relate to the criteria listed on the person specification and job description. This section is **very important and enables you to demonstrate any successes or impact evidence you have to support your application.**

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**Referees**

Please list referees who can comment on your skills and abilities to carry out the duties of the post for which you are applying. One of these must be your current line manager/last employer. If your employer is/was a school, the referee provided must be the Headteacher. Our normal practice is to take up references prior to interview.

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| **REFEREE 1, CURRENT OR MOST RECENT EMPLOYER** | |
| **NAME** | **ADDRESS** |
| **STATUS** | **NAME OF EMPLOYER** |
| **TELEPHONE** | **EMAIL** |

May we contact prior to interview? YES 🞏

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| **REFEREE 2** | |
| **NAME** | **ADDRESS** |
| **STATUS** | **NAME OF EMPLOYER** |
| **TELEPHONE** | **EMAIL** |

May we contact prior to interview? YES 🞏

**Declaration of criminal offences**

**The school is required to give you the opportunity to voluntarily declare all cautions, bindovers, pending prosecutions, spent and unspent convictions. You will be provided with a self-declaration form by the school shortly. All posts in schools are exempt from the Rehabilitation of Offenders Act 1974. If you are appointed, you will be required to complete a disclosure application that will be sent to the Disclosure & Barring Service (DBS). The existence of a criminal background does not automatically mean that you cannot be appointed but it may do so.**

**The DBS now offers an update service which keeps DBS certificates up to date and allows employers to make an online check, with an applicant’s consent. This applies where the type and level of check are identical and in the same workforce area (e.g. schools).**

**Please confirm if you currently subscribe to the update service: YES 🞏 NO 🞏**