



Phoenix Primary and Secondary School

49 Bow Road, London E3 2AD - 0208 980 4740

Assistant Head Secondary Transitions and Work Related Learning

September 2021 Start

Contract Type: Permanent

Salary: Leadership Spinal Point L7 - L11 - £57,003 to £62,066

Working Arrangement: Fulltime

Closing Date: 9am, Friday 7th May 2021

We are looking for dynamic Assistant Head Secondary Transitions and Work Related Learning to join an exciting and innovative school. The position would suit leaders who are energetic and creative professionals who are looking to make a difference to the lives of young people with autism and complex needs as well as furthering their own professional development. Experience of working in a special school is essential and knowledge and expertise of SEN and Secondary Transition is required.

You will be joining an Outstanding School (Ofsted November 2018) with strong leadership and committed staff team. Phoenix is successful, ambitious and forward-thinking. Students are aged between 3 and 19 and make very good progress with access to an enriching curriculum.

We are an award winning school and accredited through the National Autistic Society; praised for our creative approach to working with children with autism.

The school has excellent facilities and resources to support teaching and learning. There is a comprehensive induction and training programme for new and existing staff. This is an exciting opportunity in a school providing for children and young people, where change and challenge are key to what we do.

If you feel you have the skills, experience and drive to take on this role and become a member of our team, we would very much like to hear from you.

You will be required:

- To manage the key transitions from KS4 to KS5 and destinations into adulthood.
- To manage and oversee work internship, Project Search, Work Related Learning, Community Links and Enterprise in the Secondary School.
- To liaise with the Head of School and external agencies to ensure students are supported towards the most appropriate pathway for adult life.

The Governing Body of the school is committed to safeguarding and promoting the welfare of children, young people, and staff and the Executive Headteacher must ensure that the highest priority is given to following all safeguarding guidance and regulations. The successful candidate will require an enhanced DBS clearance. We are dedicated to equality and valuing diversity.

How to apply:

Visit to the school are highly recommend. You will be required to take a Lateral Flow Test.

To arrange a visit please contact: Stacey Marsh Headteacher PA

Stacey.Marsh@phoenix.towerhamlets.sch.uk

Application Form can be found on Phoenix website under current vacancies

www.phoenix.towerhamlets.sch.uk

Please return completed application to: **recruitment@phoenix.towerhamlets.sch.uk**

Shortlisting Date: **10th May 2021**

Interview Date: **12th May 2021**

It will not be possible to re-arrange these dates. If you are intending to apply, please ensure you are available to attend for an interview. Candidates invited for an interview will be required to take a Lateral Flow Test, as will members of the panel.